

**REGULAR PUBLIC MEETING AND BUDGET HEARING MEETING
APRIL 27, 2022**

I. Salute to the Flag

II. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Regular Public Meeting and Budget Hearing Meeting of the Teaneck Board of Education, held on Wednesday, April 27, 2022, virtually via Zoom app, at 8:00 PM. Adequate notice of this meeting has been sent to the Record, filed with the Municipal Clerk and posted on the school district website at www.teaneckschools.org, on January 14, 2022."

III. Administer Oath of Office to newly appointed Board Member

1. Ms. Sharon Vatsky

**Distribution/Discussion of the Code of Ethics for School Board Members
pursuant to the School Ethics Act (c.178, P.L. 2001)**

IV. Roll Call

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Burns (Linda)		
Mr. Cooper (Damen)		
Ms. Fisher (Victoria) - Vice President		
Mrs. Gee (Danielle)		
Dr. Klein (Dennis)		
Mr. Rodriguez (Jonathan)		
Mr. Rodriguez (Sebastian) - President		
Ms. Sanders (Denise)		
Ms. Vatsky (Sharon)		

<i>Student Board Liaison</i>	<i>Present</i>	<i>Absent</i>
Reem Abouganba		
Angela Fletcher		
Ronaldo Martin		
Kasai Sanchez		

V. Reaffirmation of District Goals

VI. Superintendent's Report

VII. Student Board Liaison Report

VIII. Board Presentations

- 2020-2021 Audit Presentation, Wielkotz & Company, LLC
- 2022-2023 Budget Presentation, Ms. Dora E. Zeno, Interim SBA/BS & Dr. Christopher Irving, Superintendent
- Proposal to add signage at Bryant Elementary School, Presented by Councilman Kaplan

IX. Public Comment (non-Agenda and Agenda Items)

X. Board Committee Reports (As Available)

XI. Agenda Items

XII. Executive Session (required)

XIII. Adjournment

Teaneck Public Schools

Mission: The Teaneck Public School District educates and empowers students by providing a high-quality, rigorous educational experience which prepares students for success within a diverse, global society.

Vision: The Teaneck Advantage: Educational Excellence for All

Board Goals

GOAL 1: Teachers and administrators in the Teaneck Public Schools will further elevate academic programs by creating varied learning pathways and by improving student supports.

GOAL 2: The Teaneck Public Schools will continue to improve facilities and technology in support of 21st Century learning opportunities.

GOAL 3: The Teaneck Public Schools will execute effective communications and solidify quality relationships with educational partners within and throughout the community.

GOAL 4: The Teaneck Public Schools will create equitable and inclusive learning opportunities for all students.

GOAL 5: The Teaneck Public Schools will ensure operational excellence in hiring, developing and retaining staff.

POLICY

APRIL 27, 2022

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the FIRST OR SECOND READING following revised or new **Board Policies / Regulations** resolution:

1. Policy Updates - First Reading

that the Board approve the following policy updates for **First Reading**:

P2700 – Services to Non-Public School Students – Revised/Mandated

P5300 – Automated External Defibrillators (AED) – Revised/Mandated

P5330 – Administration of Medication – Revised/Mandated

P5530 – Substance Abuse – Revised/Mandated

P5751 – Sexual Harassment of Students – Revised/Mandated

P7100 – Long-Range Facilities Planning – Revised/Mandated

P7441 – Electronic Surveillance in School Buildings and on School Grounds - Revised/Mandated

P8462 – Reporting Potentially Missing or Abused Children – Revised/Mandated

P8507 – Breakfast Offer Versus Serve – Revised/Mandated

Policy 01 thru 01

<i>Motion:</i>	<i>Second:</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Burns (Linda)				
Mr. Cooper (Damen)				
Ms. Fisher (Victoria) Vice President				
Mrs. Gee (Danielle)				
Dr. Klein (Dennis)				
Mr. Rodriguez (Jonathan)				
Mr. Rodriguez (Sebastian) President				
Ms. Sanders (Denise)				
Ms. Vatsky (Sharon)				

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Operations:

1. that the Board approve the minutes from the following meetings:

Workshop Public Meeting, March 9, 2022
Regular Public Meeting, March 16, 2022
Special Public Budget Meeting, March 23, 2022
Special Public Meeting -Trustee Interviews, March 24, 2022

Minutes from the closed Executive sessions held at the following meetings:

Workshop Meeting, March 9, 2022
Regular Meeting, March 16, 2022
Special Public Budget Meeting, March 23, 2022
Special Public Meeting, Trustee Interviews, March 24, 2022

EXPLANATION: The Board approves the minutes from each meeting.

2. **WHEREAS**, Student #100019 (the “Student”) is a student at Teaneck High School;

WHEREAS, on or about January 31, 2022, Student was suspended from school for disciplinary infractions; and

WHEREAS, the Superintendent recommended that the Student be placed on a long-term suspension; and

WHEREAS, a disciplinary hearing was held before the Teaneck Board of Education on March 16, 2022, at which time the Board considered the testimony of all witnesses, the facts and severity of the alleged offense, and the Student’s school record; and

WHEREAS, upon further consideration of the evidence presented and the Student’s academic and disciplinary record, the student disciplinary hearing was closed on March 23, 2022; and

WHEREAS, the Superintendent recommends the following:

- 1) That the disciplinary charges set forth in the January 31, 2022 Suspension Notice are sustained;
- 2) That the suspension of the Student shall be continued for the remainder of the 2021/2022 school year;
- 3) That the Student shall remain on Home Instruction pending placement in an Alternative Education Setting; and
- 4) That the Student’s progress shall be monitored by the High School Administration until the end of the 2021/2022 school year to determine whether the student is prepared to participate in summer enrichment and extra-curricular activities, and return to Teaneck High School in September 2022. In order for the Student to be considered eligible to return to Teaneck High School, the Student must be in compliance with any and all attendance requirements imposed by the Alternative

Education Setting, be in good academic standing (i.e., must be passing all classes), and must have a satisfactory disciplinary record.

NOW THEREFORE, BE IT RESOLVED that the Board of Education, in accordance with the recommendations of the Superintendent orders:

- 1) That the disciplinary charges set forth in the January 31, 2022 Suspension Notice are sustained;
- 2) That the suspension of the Student shall be continued for the remainder of the 2021/2022 school year;
- 3) That the Student shall remain on Home Instruction pending placement in an Alternative Education Setting;
- 4) That the High School Administration shall monitor the Student's progress until the end of the 2021/2022 school year to determine whether the student is prepared to participate in summer enrichment and extra-curricular activities, and return to Teaneck High School in September 2022.
- 5) The Student will be returned to Teaneck High School in September of 2022, and eligible to participate in Summer 2022 enrichment programs and extra-curricular activities upon the High School Administration's verification that the Student has complied with any and all attendance requirements imposed by the Alternative Education Setting, is in good academic standing (i.e., must be passing all classes), and has a satisfactory disciplinary record; and

BE IT FURTHER RESOLVED, that the Administration take the necessary actions to effectuate the terms of this Resolution.

Board Operations 01 thru 02

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Ms. Burns (Linda)				
Mr. Cooper (Damen)				
Ms. Fisher (Victoria) Vice President				
Mrs. Gee (Danielle)				
Dr. Klein (Dennis)				
Mr. Rodriguez (Jonathan)				
Mr. Rodriguez (Sebastian) President				
Ms. Sanders (Denise)				
Ms. Vatsky (Sharon)				

SCHOOL OPERATIONS and CURRICULUM

APRIL 27, 2022

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **School Operations and Curriculum** resolutions:

1. that the Board approve a research project by Sean Gordon, Grand Canyon University Doctoral Student. The proposed research project (attached) is to explore how teachers describe the ways their participation in a school's leadership decision-making process influences their teaching practices and student outcomes. No students would be involved in the research.

EXPLANATION: Mr. Gordon, grade 5 teacher at Benjamin Franklin Middle School would conduct the interviews and focus group sessions with teachers. The participants would be assigned an alphanumeric code to hide their identity.

After Board approval, Mr. Gordon would submit the approval from the Institutional Review Board (IRB).

2. that the Board approve the following course description for Digital Video I to be included in the course offerings for the Visual and Performing Arts at Teaneck High School. Courses will provide students with five (5) credits toward graduation for the area of visual and performing arts.

Course Description: Digital Video I is a project-based class that provides the introductory technical and practical experience needed to create film, video, and new media projects. Through lectures, demonstrations, and practical projects, students will learn camera, lighting, sound, and editing techniques. Students will learn the foundational aesthetic conventions used in media production and the historical, social, and cultural impact of the film and television entertainment industries. Students will also explore the three stages of project creation: Pro-production, Production, and Post-production. This is the first of our 3-course Digital Video Production sequence leading to a capstone production and Professional Certification.

EXPLANATION: The Board of Education approves courses and credit hours for fulfilling the New Jersey Department of Education graduation requirements.

3. that the Board approve the following course description for Film & Video Arts to be included in the course offerings for the Visual and Performing Arts at Teaneck High School. Completion of this course will provide students with five (5) credits toward graduation for the area of visual and performing arts.

Course Description: Film & Video Arts is a one-year introductory course in film & video arts. Through lectures, screenings, and production projects, students will learn historic, cultural, creative, and technical aspects of film and video arts. Students will learn the fundamentals of video production and explore the role of video for personal, professional, and artistic purposes.

EXPLANATION: The Board of Education approves courses and credit hours for fulfilling the New Jersey Department of Education graduation requirements.

School Operations 01 thru 03

<i>Motion:</i>	<i>Second:</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Burns (Linda)				
Mr. Cooper (Damen)				
Ms. Fisher (Victoria) Vice President				
Mrs. Gee (Danielle)				
Dr. Klein (Dennis)				
Mr. Rodriguez (Jonathan)				
Mr. Rodriguez (Sebastian) President				
Ms. Sanders (Denise)				
Ms. Vatsky (Sharon)				

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **Finance and Budget** resolutions:

1. that the Board approve payment of the following 2021-2022 bills and payroll, as detailed in lists attached to the Minutes of this meeting, including adjustments to previously approved bill payments, and that the Business Administrator/Board Secretary be hereby authorized to release the warrants in payments of these bills per the list appended to and made part of the minutes.

FEBRUARY 1, 2022 through FEBRUARY 28 , 2022

General	\$8,015,427.24
Special Revenue	715,644.61
Enterprise	71,124.82
Food Service	22,452.35
Capital Outlay	294,439.91
Capital Projects	770,410.96

Total of Approved Payments \$9,889,499.89

EXPLANATION: These bills have been examined by a member of the Finance Committee and were found to be in order for Board approval.

2. that the Board approve 2021-2022 budget transfers for the month of February 2022 which are attached and a part of the official record.
3. that the Board approve the attached list of virtual Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent (District funded \$1,792.64) (Grant Funded \$0) (Title II funded \$1,273.18) total cost of \$3,065.82.

EXPLANATION: NJDOE requires approval by the Superintendent and the Board of Education for attendance at and reimbursement for seminars and conferences.

4. that the Board approve the attached list of Student Field Trips, as approved by the Superintendent (PASS Grant Funded \$2,130.84) and (District Funded \$332) (Parent Funded \$5,915) (PTA Funded \$3,613.52) (PTO Funded \$5,235) total cost \$17,226.36.

EXPLANATION: NJDOE requires approval by the Superintendent and the Board of Education for attendance at and payment for student field trips.

5. that the Board approve the attached list of Student Fundraising activities by school.

EXPLANATION: Proposed fundraising activities are approved by the Board.

6. that the Board approve the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2021-2022 school year, as per the attached list.

EXPLANATION: The schools listed would provide services to students in accordance with their respective IEPs.

7. that the Board approve contracts with clinicians and agencies on the attached list who would provide related services and/or independent evaluations during the 2021-2022 school year.

8. **Whereas**, the Teaneck Board of Education, in the County of Bergen, approve the 2022-2023 School Year Budget that was submitted to the Department of Education and was reviewed and approved in accordance with N.J.S.A.18A:7F-6 as follows and,

Transfer to Charter Schools (Fund 10)	\$ 8,019,886
Current General Expense (Fund 11)	\$102,604,769
Capital Outlay (Fund 12)	\$ 3,405,112
SUBTOTAL GENERAL FUND	\$114,029,767
Special Revenue (Fund 20)	\$ 9,218,207
Debt Service (Fund 40)	\$ 694,400
TOTAL APPROPRIATIONS	\$123,942,374

Whereas, the said budget was advertised in The Record in accordance with the format promulgated by the New Jersey Department of Education and according to law; and
Whereas, a Public Hearing on the budget for the 2022-2023 school year is being conducted during the April 27, 2022 Board of Education Meeting;

Now, Therefore Be It Resolved, that the GENERAL FUND tax levy of \$96,922,957 and DEBT SERVICE tax levy of \$694,400 are approved to support the 2022-2023 school year budget.

9. **Whereas**, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2022-2023	\$ 0
2% Allowable Tax Levy Adjustment	\$ 1,900,450
Base 2021-2022	\$ 95,022,957
Total Available Tax Levy Authority	\$ 96,922,957

Whereas, the Board has approved that there should be raised, for the General Fund, a tax levy of \$96,922,957 which includes a 2% tax levy increase in the amount of \$1,900,450.

Now, Therefore Be It Resolved, that the Teaneck Board of Education, in the County of Bergen, New Jersey approves that the unused, unexpired taxing authority of \$0 (Banked Cap) be held for potential use in the subsequent allowable fiscal years - none available this fiscal year.

10. **Whereas**, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service, a maximum level of spending for the ensuing school year; and
Whereas, the budget includes the following appropriations:

Account Code	Professional/Technical Service	Amount
11-000-213-300	Health - Medical Related Services	\$ 298,355
11-000-216-320	Purchased Student Related Support Services	\$1,157,299
11-000-217-320	Purchased Professional Extraordinary Services	\$1,818,640
11-000-218-320	Student Guidance Services - Counseling, Programs, Testing	\$ 22,000
11-000-219-320-390	Purchased Prof/Ed Services - Educational/Medical Services Provided to Students	\$ 653,031
11-000-221-320-500	Improvement Instruction Purchase Ed Services	\$ 253,000
11-000-222-320-390	Educational Media Purchase Services	\$ 39,000
11-000-223-320-390	Purchased Professional Development Services	\$ 22,300
11-000-230-331	Legal Services	\$ 485,000
11-000-230-332	Auditor Fees	\$ 51,000
11-000-230-334/390	Architect/Engineer Services	\$ 320,000
11-190-100-320/340	Purchased Professional Ed/Tech Services	\$ 941,500
11-190-100-500	Regular Program Instr. Other Purchased Services	\$ 137,769
12-000-400-334/390	Capital Projects -Architect/Engineer Services	\$ 904,250
	Total	\$6,815,144

Whereas, the Administration needs to notify the Board if there arises a need to exceed said maximums, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

Whereas, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

Now Therefore Be It Resolved, that the Teaneck Board of Education, in the County of Bergen, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2022-2023 school year.

11. **Be It Resolved**, that in accordance with N.J.A.C. 6A:23A-7.3(a), which provides that the Teaneck Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted or such travel and expense reimbursement for the 2021-2022 school year, and
Whereas, school district policy and N.J.A.C.6A:23A-7.3(a) provides that the Teaneck Board of Education established in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for the 2021-2022; and
Whereas, the maximum expenditure amount allotted for travel and expense reimbursement for the 2021-2022 was \$40,000; and
Whereas, travel and expense reimbursement has reached a total amount of \$25,344.65 as of March 1, 2022,
Now, Therefore Be It Resolved, that the Teaneck Board of Education, in the County of Bergen, New Jersey hereby establishes the school district travel maximum for the 2022-2023 at the sum of \$117,231 and,
Be It Further Resolved, that the Interim School Business Administrator shall track and record these costs to ensure that the maximum is not exceeded.

12. **Whereas**, this budget includes a withdrawal from Capital Reserve, in the amount of \$2,810,450 with a net balance in Capital Reserve in the amount of \$2,826,754 and
Whereas, the transfer of these reserves supports the following capital projects that are in addition to the Facilities Efficiency Standards determined by the Commissioner of Education necessary to achieve the Student Learning Standards adopted by the State Board of Education:

Elevator Upgrade/Modernization	Teaneck High School
Fire Alarm Upgrade	Bryant Elementary School
Fire Alarm Upgrade	Whittier Elementary School
Fire Alarm Upgrade	Teaneck High School
Electrical Upgrade	Ben Franklin Middle School
Electrical Upgrade	Teaneck High School

Now, Therefore Be It Resolved, that the amount authorized to be withdrawn from the Capital Reserve account is \$2,810,450.

13. **Whereas**, this budget included a withdrawal from Maintenance Reserve, in the amount of \$250,000, with a net balance in Maintenance Reserve of \$1,012,910 and
Whereas, the transfer of these reserves supports maintenance and other facilities improvements that must be included in the district's annual M-1 and Comprehensive Maintenance Plan (the minimum amount that must be allocated to facilities maintenance),
Now, Therefore Be It Resolved, that the amount authorized to be withdrawn from the Maintenance Reserve Fund is \$250,000.

14. **Whereas**, the Teaneck Board of Education in accordance with N.J.S.A. 18A:23-1 must have a certified External Audit of the district's accounts and financial transactions; now **Whereas**, the Teaneck Board of Education received the audit performed by Wielkott & Company, LLC, and;
Be It Resolved that the Teaneck Board of Education accepts the audit for the 2020-2021 school year, FY Ended June 30, 2021 and approves the Corrective Action Plan (CAP) attached. (see pages 111-113)
15. that the Board approve Mr. James Shoop of Shoop SBA, LLC to provide the district with assistance in the procurement of paraprofessional services through RFP (request for proposals) for the Teaneck Public Schools. Service will include but not limited to specification development, advertisement, pre-bid meetings, bid openings, proposal analysis and vendor award and contract development. The fees for managing the RFP process is \$1200.00. Fees are inclusive of all expenses.

EXPLANATION: Mr. Shoop is a retired Business Administrator and periodically provides Teaneck staff with various consulting services, such as RFP and bid preparation. Recently, he trained school level support staff in proper recording of school level accounts.

16. that the Board approve the establishment of the following TD bank accounts:
- Maintenance Reserve
 - Capital Reserve
 - Capital Projects

EXPLANATION: This enables the Business Office to segregate funds and more easily track activities for various activities. This same step was taken earlier this year to set up a separate Unemployment Fund account. This step is a "Best Practices" approach.

17. that the Board approve the submission of a Grant application for the New Jersey ARP Stabilization Grant in which licensed child care centers are eligible to receive up to \$120,000.

<https://www.childcarenj.gov/Providers/Grants/ARPStabilizationGrant>

EXPLANATION: Awarded amounts (\$30,000 - \$120,000) are based on each program's license capacity and estimated monthly expenses. Providers may use grant funds across six categories of allowable expenses, including personnel costs, rent, PPE, equipment, and supplies to respond to COVID-19, goods and services necessary to maintain childcare services, and mental health support for staff and children. The funds can cover costs incurred from September 2021 through August 2023. Providers will receive an email informing them of their grant application status and total award amount within 30 days of submission. The first payment (2/3) will be made within 30 days of application approval. **The second payment will be made in 12 months through a recertification process.** To qualify for the second payment providers must remain in good standing and remain open and operating. All receipts/invoices for items or services purchased with funds must be kept on record, but are not required to be submitted at the time of application. Your business may be subject at any time to monitoring and/or audit to determine whether the grant funds are being spent properly. Community Ed would like to use the funds to cover personnel costs, healthier snack choices, much-needed supplies such as cell phones, walkie-talkies, laptops, more toys and games, and enhanced enrichment to include specialty classes and tutoring. The application deadline is April 30, 2022.

18. that the Board approve the service agreement between the Teaneck Board of Education and Valley Health System to provide the following services at the corresponding prices listed below in the amount not to exceed \$7,050 for the 2021-2022 school year:

Pre-Placement Physical Exam	\$70.00
Pre-Placement Follow Up Exam	\$40.00
TB Intradermal Test	\$24.00
Positive PPD Physician Consult	\$65.00
T Spot TB Test	\$115.00
Chest X-Ray 1-View	\$116.00

EXPLANATION: To provide services to staff on as needed basis.

19. that the Board designate a replacement vendor, Health Equity, to serve as the district's flexible spending plan (FSP) and Health Savings Account (HSA) coordinator, at a monthly cost of \$3.85/staff participant for the 2022-2023 school year.

EXPLANATION: The current vendor, Axis Plus, now only serves clients in the Utah area and no longer serves this region of the United States. There are approximately 150 staff who participate in FSP, so the approximate annual fee will be @\$7,000 - it will vary as the number of participants fluctuates.

20. **Be It Resolved**, that upon the recommendation of the Superintendent of Schools, the Teaneck Board of Education authorize the purchase of a refrigerated 2022 Ford Transit T350 high roof extended Cargo Van from DFFLM, LLC., T/A Ditschman/Flemington Ford under NJ State Contract #A88211 at a cost of \$59,095. The bid threshold is waived based on New Jersey Department of Agriculture Child Nutrition Programs, form 286, issued July 2021. To be paid from the food service enterprise fund.

EXPLANATION: This motion was originally placed on the March 16, 2022 BOE meeting, however a last minute equipment substitution was made at a lower price. The transmission of the current 2007 vehicle used to deliver meals and supplies was already replaced once and once again no longer is operational.

21. that the Board accept funds awarded to Hawthorne Elementary School from the Exxon Mobil Educational Alliance Program, in the amount of \$500.

EXPLANATION: This donation from the Exxon Mobil Educational Alliance Program will be used to purchase materials and resources for Hawthorne Elementary School aligned with science, technology and mathematics. This unsolicited donation was submitted to the Exxon Mobil Educational Alliance Program by Mike Uzatmaciyan, Teaneck Exxon owner.

22. **WHEREAS** Dr. Irving, Superintendent of Schools, approved the agreement on 3-24-22 for John Occhiogrosso, high school mathematics teacher, to teach STEM Classes in the Non-public Schools Program at Torah Academy. The NJDOE would send the District funds to compensate the teacher for participation in the program. The district would pass along the funds to the teacher; distribution and related processes would be the extent of the district's role in the program.

WHEREAS Mr. Occhiogrosso would teach STEM classes at the nonpublic school for the period of September 1, 2022 through June 22, 2023 as follows:

STEM Course 1 – Monday to Thursday 3:45 pm – 4:30 pm for 103 hours.

STEM Course 2 – Monday to Thursday 4:30 pm – 5:15 pm for 103 hours.

The time and hours were mutually agreed upon by the teacher, nonpublic school, and school district.

WHEREAS Grant funding to the teacher would be reimbursed by the Department of Education to the district. The district would collect timesheets from the teacher that are signed by the chief administrator of the nonpublic school to verify hours of STEM teaching at the school.

BE IT RESOLVED that the Board approve the submission to the Department of Finance; a payroll expenditure report, including the teacher's name, payroll dates and amounts paid. The Department of Education would then reimburse the district for the hours the teacher worked at the nonpublic school.

EXPLANATION: Non Public Funds are New Jersey State Aid funds made available to private schools for certain auxiliary services such as English language and special education assistance. It can cover expenses such as textbooks and other instructional materials. In this particular instance, it covers supplemental instruction by school district certificated teachers, after the regular school day, at the respective private school location. It is a mechanism which provides public funds for private schools and thus must flow through the public school system. Each state has some access to the funds, but with varying restrictions.

23. **WHEREAS** Dr. Christopher Irving, Chief School Administrator, approved and certified on 3/16/2022, that Heichal Hatorah was approved as a recipient of the Teach STEM Classes in the Nonpublic Schools Grant Program. The NJDOE would send the District funds to compensate the teacher for participation in the program. The district would pass along the funds to the teacher; distribution and related processes would be the extent of the district's role in the program.

WHEREAS Mr. Ken Chung (Teacher) would teach STEM classes at the nonpublic school for the period of August 31, 2022 through June 15, 2023 as follows:

STEM Course 1 – Monday to Thursday 4:50 pm – 5:30 pm for 105 hours.

STEM Course 2 – Monday to Thursday 5:35 pm – 6:15 pm for 105 hours.

The time and hours were mutually agreed upon by the teacher, non-public school, and school district.

WHEREAS Grant funding to the teacher would be reimbursed by the Department of Education to the district. The district would collect timesheets from the teacher that are signed by the chief administrator of the nonpublic school to verify hours of STEM teaching at the school.

BE IT RESOLVED that the Board approve the submission to the Department of Finance; a payroll expenditure report, including the teacher's name, payroll dates and amounts paid. The Department of Education would then reimburse the district for the hours the teacher worked at the non-public school.

EXPLANATION: Non Public Funds are New Jersey State Aid funds made available to private schools for certain auxiliary services such as English language and special education assistance. It can cover expenses such as textbooks and other instructional materials. In this particular instance, it covers supplemental instruction by school district certificated teachers, after the regular school day, at the respective private school location. It is a mechanism which provides public funds for private schools and thus must flow through the public school system. Each state has some access to the funds, but with varying restrictions.

24. that the Board approve payments to DBT In Schools, LLC., not to exceed the total of \$4,500.00. The vendor will present a three (3) hour custom webinar for Ma'ayanot Yeshiva High School for Girls (serviced non-pubic school) on May 23, 2022, between 1-4pm, for the fee of \$3,000.00; the vendor will present a 1.5 Hour Refresher Workshop on a date to be determined by the end of June, 2022, for the fee of \$1,500.00. Title II non-public funds will be used from account #: 20-270-200-320-92-50-I-M.

EXPLANATION: The goal of this workshop, DBT Strategies to Support Emotion Regulation in the Classroom, is to provide specific tools which staff may implement immediately in the classroom to help students understand and regulate emotions. The webinar will highlight skills from the DBT STEPS-A curriculum to utilize in the classroom setting.

25. that the Board approve the Stipulation of Settlement between the parents of Student ID#106865 and the Teaneck Board of Education in the amount of \$60,437.02 each year for the school years of 2021-2022 and 2022-2023 to Shefa School.

EXPLANATION: Legal settlement reached with the parents and the Teaneck BOE.

26. that the Board approve the Stipulation of Settlement between the parents of Student ID#106810 and the Teaneck Board of Education in the amount of \$80,000.00 each year for the school years of 2021-2022 and 2022-2023 to Sinai School.

EXPLANATION: Legal settlement reached with the parents and the Teaneck BOE.

27. that the Board approve compensation to INKwell Entertainment LLC, for providing disc jockey service at The FORUM's Annual Mother Daughter Brunch. The event will be held at the Glenpointe Marriott on May 7, 2022. Amount not to exceed \$500. Fully funded through the FORUM, Township of Teaneck Grant.

EXPLANATION: The FORUM's Studio 2B Club has sponsored the Mother Daughter brunch since 2006. The Mother Daughter Brunch brings together Teaneck High Students, their families and members of the community to celebrate Women empowerment.

28. that the Board approve a total donation of \$1,500.00 to Benjamin Franklin Middle School as follows:

Ms. Judy Belk Peaks in the name of Toniette H. Duncan, a recipient of the "Benjamin Franklin Middle School Tribute to the Elders Program", will donate \$500.00.

In addition to the donation of \$500.00, it will be doubly matched by the California Wellness Foundation. Once Ms. Belk Peaks is notified that the donation is approved, Ms. Belk Peaks will notify the California Wellness Foundation to disburse \$1,000.00, doubly matching the original \$500 donated. In total, a donation of \$1,500.00 will be donated in the name of Toniette H. Duncan.

EXPLANATION: The funds are to be allocated to the BFMS/I-Team to support student programs at Benjamin Franklin Middle School.

29. that the Board approve both the submission of and subsequent acceptance of the 2021-2023 **American Rescue Plan Elementary and Secondary Schools Emergency Relief Fund – Homeless Children and Youths (ARP-HCY II) Grant** application and its allocations in the following amounts:

<u>Grant</u>	<u>Amount</u>
Student Attendance	\$9,500.00
Staff Professional Development	\$2,000.00
Student Retention	\$10,000.00
Transportation	\$5,000.00
Academic Support	\$1,000.00
Trauma Informed Care	\$2,500.00
Technology	\$2,567.00
Total Funds Allocated	\$32,567.00

EXPLANATION: The purposes of the ARP-HCY Funds are to help local educational agencies (LEAs) identify homeless children and youths, provide services that address the multiple effects of the COVID-19 pandemic on homeless children and youth, and ensure that homeless children and youth are able to attend school and participate fully in school activities.

Funds allocated to Teaneck Public Schools will be used for specific needs as stated in the 2021-2023 American Rescue Plan Elementary and Secondary Schools Emergency Relief Fund – Homeless Children and Youths (ARP- HCY II) Grant application and any subsequent amendments to that application.

30. **Be It Resolved** that the Board accept and approve an amendment to the Edvocate contract to provide consulting services for the District's Custodial Services Program, effective July 1, 2022 through June 30, 2023, at a cost of \$16,068.

EXPLANATION: The initial contract was entered into in July 2019 and provides oversight for the contracted custodial staff. The increase is 3% higher than the current contract rate

31. **Be It Resolved** that the Board accept and approve an amendment to the Edvocate contract to provide consulting services related to the District's Food Service Program, effective July 1, 2022 through June 30, 2023, at a cost of \$15,768.

EXPLANATION: The initial contract provides oversight for the food service program. The increase is 3% higher than the current contract rate.

32. Be It Resolved that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools and Interim School Business Administrator, authorizes Di Cara Rubino, Architects, to provide professional services for Cafeteria HVAC Upgrades at Lowell Elementary School (replacement), Franklin Middle School (new) and Jefferson Middle School (new). Scope of work to include LRFP update minor amendment; NJDOE application submission; construction documents, bid phase and construction administration; fees in accordance with Proposal dated April 8, 2022, at a cost of \$83,000, plus reimbursable expenses such as postage, overnight mail, photocopies, printing. Funding source is ESSER Grant.

EXPLANATION: This is the first step to upgrade and/or install air conditioning in these cafeterias. Once they are fully functional, all school cafeterias will be air-conditioned. The professional fee excludes those items specified in the proposal, such as permit fees, environmental testing, asbestos removal, as built drawings. This contract is awarded as a professional service pursuant to N.J.S.A 18A:18A-5(1).

Finance and Budget 01 thru 32

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Ms. Burns (Linda)				
Mr. Cooper (Damen)				
Ms. Fisher (Victoria) Vice President				
Mrs. Gee (Danielle)				
Dr. Klein (Dennis)				
Mr. Rodriguez (Jonathan)				
Mr. Rodriguez (Sebastian) President				
Ms. Sanders (Denise)				
Ms. Vatsky (Sharon)				

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **Personnel** resolutions:

1. that the Board approve the following certificated staff appointments for the 2021-2022 school year, following a 90-day probationary period, effective date as indicated, pending criminal history review:
 - a. Judy Ann Thomas, Special Education Inclusion Teacher, at an annual salary of \$61,000 (TTEA MA/Step 1) assigned to Thomas Jefferson Middle School, effective March 21, 2022 through June 30, 2022, replacing Alexis Darmochwal, resigned (PC#: 10-11-34/ble).
 - b. Malvina Kohn, Interim Supervisor of Mathematics, at an annual salary of \$120,000 (prorated), assigned to Curriculum & Instruction, effective March 28, 2022 through June 30, 2022, replacing Jazmin Rotger de Parra, resigned (PC#: 20-21-85/cld & 20-21-85/clf).
 - c. Joanna Rodriguez-Hartman, CST Social Worker, at an annual salary of \$97,500 (TTEA MA/Step 15), assigned to Bryant Elementary School, effective September 01, 2022 through June 30, 2023, replacing Jan Girgan, retired (PC# 10-06-72/ahs).
 - d. Maika Schulman, Mathematics Teacher, at an annual salary of \$63,000 (TTEA MA/Step 3), assigned to Teaneck High School, effective September 01, 2022 through June 30, 2023, replacing Eileen Kresky, resigned (PC# 10-12-11/agi).

EXPLANATION: The Board approves the appointment of certificated staff members.

Item a. - Previously approved on the March 16, 2022 Regular Board agenda. Updated to reflect correct salary guide.

Item b. - Previously approved on March 16, 2022 Regular Board agenda. Updated to reflect new start date.

2. that the Board approve the following long term substitute teachers at \$260 per-diem, after twenty-one days of employment, assigned to a non-tenure track position, effective date as indicated, pending criminal history review:
 - a. Corina Lupascu Costan, February 22, 2022 through April 8, 2022, without benefits, assigned to Benjamin Franklin Middle School, replacing employee #5515.
 - b. Frederica Ogletree, May 02, 2022 through June 17, 2022, without benefits, assigned to Thomas Jefferson Middle School, replacing employee #5327.

EXPLANATION: Long term substitute teachers holding the appropriate New Jersey Department of Education certification are approved by the Board to non-tenure track positions for the continuity of instruction.

Item a. - Previously approved on February 16, 2022 Regular Public Board agenda. Updated to reflect new end date.

3. that the Board approve the retirement of the following staff members:
 - a. Kelly McMillon, Secretary C, Thomas Jefferson Middle School, effective July 01, 2022, 30 years of service.
 - b. Mika Kozuma, Special Education Teacher, Bryant Elementary School, effective June 30, 2022, 17 years of service.
 - c. Geraldine Stack, Library Media Specialist, Teaneck High School, effective June 30, 2022, 36 years of service.

EXPLANATION: The Board accepts the separation of staff members from the district.

4. that the Board accept the resignation of the following staff members:
 - a. Christina DeLeon, Mathematics Teacher, Teaneck High School, effective May 20, 2022.
 - b. Klarissa Perry, Substitute Safety Officer, District, effective March 25, 2022.
 - c. Michael Donow, School Treasurer, Business Office, effective March 09, 2022.

EXPLANATION: The Board accepts the resignation of district staff members.

5. that the Board rescind the appointment of the following individual for the 2021-2022 school year, effective immediately:
- a. Aishwarya Nair, Computer Science Teacher, at an annual salary of \$56,000 (TTEA BA/Step 2) assigned to Teaneck High School, effective March 21, 2022 through June 30, 2022, rehired (PC#10-12-11/afb).

EXPLANATION: The Board approves rescission of appointments based upon the Superintendent's recommendation. Reason on file in Human Resource Management.

6. that the Board approve the following leave of absence for the dates and reasons indicated:
- a. Employee ID# 5347, paid maternity leave of absence with benefits, using 3 family illness days and 31 personal illness days from May 02, 2022 through June 17, 2022 under FMLA. Unpaid leave of absence with benefits from September 01, 2022 through November 18, 2022 under NJFLA. Unpaid child rearing leave with benefits from November 21, 2022 through December 23, 2022.
- b. Employee ID# 3993, paid maternity leave of absence with benefits, using 22 personal illness days from April 18, 2022 through May 18, 2022 under FMLA. Unpaid leave of absence with benefits from May 19, 2022 through June 17, 2022 under FMLA. Unpaid leave of absence with benefits from September 01, 2022 through November 23, 2022 under FMLA and NJFLA.
- c. Employee ID# 5109, paid maternity leave of absence with benefits, using 3 personal business days, 3 family illness days and 32 personal illness days from September 01, 2022 through October 28, 2022, under FMLA and NJFLA. October 31, 2022 through January 20, 2023, unpaid with benefits, under NJFLA. Unpaid child rearing leave with benefits from January 23, 2023 through June 30, 2023.
- d. Employee ID# 1491, miscellaneous leave of absence without benefits from September 01, 2022 through December 23, 2022.
- e. Employee ID# 4334, paid maternity leave of absence with benefits, from April 26, 2021 through June 30, 2021, using 34.5 sick days and 3 personal business days under FMLA. Unpaid maternity leave of absence with benefits, from September 01, 2021 through September 30, 2021 under FMLA and NJFLA. Unpaid maternity leave of absence with benefits, from October 01, 2021 through November 24, 2021 under NJFLA. Unpaid child rearing leave without benefits November 29, 2021 through June 30, 2023.
- f. Employee ID# 5595, paid child rearing leave with benefits, from March 07, 2022 through April 28, 2022 using 3 family illness, 2 personal business days, 17 vacation days and 11 personal illness days. Unpaid child rearing leave without benefits from April 22, 2022 through August 08, 2022.
- g. Employee ID# 3736, paid maternity leave of absence with benefits, using 3 family illness days and 80 personal illness days from January 31, 2022 through June 06, 2022, under FMLA and NJFLA. Unpaid maternity leave of absence with benefits from June 07, 2022 through June 17, 2022 under NJFLA. Unpaid child rearing leave of absence with benefits from

September 01, 2022 through September 30, 2022 under NJFLA. Unpaid child rearing leave of absence with benefits from October 03, 2022 through November 23, 2022.

h. Employee ID# 5515, paid maternity leave of absence with benefits, from December 20, 2021 through January 25, 2022, using 19.5 personal illness days under FMLA and NJFLA. January 26, 2022 through April 07, 2022, unpaid with benefits, under NJFLA.

i. Employee ID# 1488, paid medical leave of absence with benefits, using 32 personal illness days from February 28, 2022 through April 22, 2022, under FMLA.

j. Employee ID# 4599, paid medical leave of absence with benefits, using 10 personal illness days from April 22, 2022 through May 06, 2022, under FMLA.

EXPLANATION: The Board approves leaves based upon the Superintendent's recommendation.

Item e. - Previously approved on the March 17, 2021 Regular Board agenda. Updated to reflect extension.

Item f. - Previously approved on the February 16, 2022 Regular Board agenda. Updated to include updated dates.

Item g. - Previously approved on the December 08, 2021 Regular Board agenda. Updated to include benefits.

Item h. - Previously approved on the November 10, 2021 Regular Board agenda. Updated to include new end date.

Item i. - Previously approved on the March 16, 2022 Regular Board agenda. Updated to include new end date.

7. that the Board approve the following substitutes for the 2021-2022 school year, on an as-needed basis, at \$120 per diem:

- a. Corina Lupascu Costan
- b. Carlene Cummings
- c. Eric Griffin
- d. Henry Grynberg
- e. Rosemary Mutiva-Ocansey

EXPLANATION: The Board approves substitute teachers in the event of an absence by a teaching staff member.

8. that the Board approve the following individuals to be paid for work in the Teaneck Community Education Center's SACC (School Age Child Care) program, for the 2021-2022 school year:

Name: **Title:** **Hourly Rate:**

a. Avery Lewis SACC Aide \$15.00

EXPLANATION: The district's SACC program provides families with fee-based before and after school care options at Bryant, Lacey, Hawthorne, Lowell and Whittier Elementary Schools, and after school care at Benjamin Franklin and Thomas Jefferson Middle Schools. This year's program will run through June 17, 2022 (provided the district does not receive guidance on school closings due to COVID19).

9. that the Board approve the following substitute safety officer for the 2021-2022 school year, on an as needed basis:

Name: **Hourly Rate:**

a. Chauncey Riley \$22.50

EXPLANATION: The Board approves substitute safety officers in the event of an absence by a safety officer.

10. that the Board approve the following teacher serving as a teacher mentor to provisionally certified novice teacher as required under the New Jersey Department of Education Provisional Teaching Process:

Novice Teacher: **Mentor Teacher:** **School:**

a. Judy Ann Thomas Gillian Iappelli Thomas Jefferson Middle School

EXPLANATION: The Board approves the appointment of teacher mentors for provisional teachers in accordance with New Jersey Department of Education guidelines.

11. that the Board approve the following athletic coach for the 2021-2022 school year, pending approval of NJSIAA and program/activity completion.

Sport: **Position:** **Name:** **Stipend Amount:**

a. Girls Track	Assistant Coach	Wesley McKoy	\$5,661.00
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EXPLANATION: The Board approves the appointment of athletic coaches for the 2021-2022 school year.

12. that the Board approve payment to the following staff member for writing curricula for the following courses: Digital Video Production I and Film & Video Arts.

Name: **Course Title:** **Stipend Amount:**

a. Leonardo Aristimuno Digital Video Production I \$1,200.00

b. Leonardo Aristimuno	Film & Video Arts	\$1,200.00
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TOTAL: \$2,400.00

EXPLANATION: The above courses are being added to the Teaneck High School Course Offerings for the Department of Visual and Performing Arts. Courses will open in September 2022.

13. that the Board approve the following student intern, for the 2021-2022 school year, effective dates as indicated, pending medical clearance, criminal history review and proof of the COVID-19 Vaccination:

a. Giselle Kertis, Central State University, assigned to Whittier Elementary School, effective March 17, 2022 through June 17, 2022.

EXPLANATION: The Board approves college interns satisfying college graduation requirements.

Giselle Kertis will be working under the supervision of Jennifer Rome.

14. that the Board approve the following staff members as Extended School Year Program Lead Teachers, at the rate of \$50 per hour, effective April 01, 2022 through August 05, 2022, 120 hours working without students and 60 hours working with students, total stipend not to exceed \$9,000 each:

<u>Name</u>	<u>Position</u>	<u>Total Hours</u>	<u>Total Stipend (not to exceed)</u>
a. Iris Hernandez	Lead Teacher	180	\$9,000
b. Gillian Iappelli	Lead Teacher	180	\$9,000
TOTAL:			\$18,000

EXPLANATION: The Extended School Year (ESY) lead teacher will assist the Assistant Director of Special Education in preparing for the program, management on a day-to-day basis and program synopsis; serve as a resource for teachers on matters of instruction, assist in the handling of student discipline and confer with parents.

15. that the Board approve the following certificated staff appointments for the 2022-2023 school year, following a 90-day probationary period, effective date as indicated, pending criminal history review:

a. Christina Gieselmann, Mathematics Teacher, at an annual salary of \$64,000 (TTEA MA/Step 4) assigned to Teaneck High School, effective September 01, 2022 through June 30, 2023, replacing Christina DeLeon, resigned (PC#: 10-12-11/bko).

b. Sarene Thomas, Athletic Trainer, at an annual salary of \$68,000 (TTEA MA/Step 6) assigned to Teaneck High School, effective July 01, 2022 through June 30, 2023, replacing Kenneth Cieslak, retired (PC#: 11-12-26/bji).

c. Maria Portillo Castano, Spanish Teacher, at an annual salary of \$81,000 (TTEA BA/Step 13) assigned to Teaneck High School, effective September 01, 2022 through June 30, 2023, new position.

EXPLANATION: The Board approves the appointment of certificated staff members.

16. that the Board approve the following non-certificated staff appointments, following a 90-day probationary period, effective dates as indicated, pending criminal history review:

a. Nicole Fernandez, Secretary C, at an annual salary of \$67,750 (TTEA 12M C / Step 7), assigned to Thomas Jefferson Middle School, effective June 27, 2022 through June 30, 2022, replacing Kelly McMillon, retired (PC# 30-11-73/azf).

EXPLANATION: The Board approves the appointment of non-certificated staff.

17. that the Board approve the following long term substitute teachers at \$260 per-diem, after twenty-one days of employment, assigned to a non-tenure track position, effective date as indicated, pending criminal history review:

a. Marissa London, September 1, 2022 through June 30, 2023, with benefits, assigned to Benjamin Franklin Middle School, replacing employee #5109.

EXPLANATION: Long term substitute teachers holding the appropriate New Jersey Department of Education certification are approved by the Board to non-tenure track positions for the continuity of instruction.

18. that the Board accept the resignation of the following staff members:

a. Shannon St Clair, CST Learning Disabilities Teacher Consultant, Teaneck High School, effective May 13, 2022.

b. Michael Smith, School Counselor, Benjamin Franklin Middle School, effective June 17, 2022.

EXPLANATION: The Board accepts the resignation of district staff members.

19. that the Board approve the following leave of absence for the dates and reasons indicated:
- a. Employee ID# 4598, paid maternity leave of absence without benefits, using 28.5 personal illness days from April 18, 2022 through May 27, 2022 under FMLA. Unpaid maternity leave without benefits from May 31, 2022 through June 17, 2022 under FMLA. Paid maternity leave without benefits from September 05, 2022 through September 16, 2022 under NJFLA. Unpaid maternity leave without benefits from September 19, 2022 through November 04, 2022 under NJFLA.
 - b. Employee ID #2279, paid maternity leave of absence with benefits, using 21 personal illness days and 3 personal business days from September 1, 2021 through October 11, 2021, under FMLA. October 12, 2021 through November 23, 2021 paid with benefits, using 29 personal illness days under FMLA and NJFLA. November 24, 2021 through January 21, 2022 paid with benefits, using 33.5 personal illness days under NJFLA. Unpaid child rearing leave of absence with benefits from January 24, 2022 through June 16, 2023.
 - c. Employee ID# 4847, miscellaneous leave of absence without benefits from September 01, 2022 through June 30, 2023.
 - d. Employee ID# 4840, paid maternity leave of absence without benefits, from September 01, 2022 through September 30, 2022, using 13 personal illness days, 3 personal business days and 3 family illness days under FMLA. October 03, 2022 through February 10, 2022, unpaid without benefits, under FMLA and NJFLA. Unpaid child rearing leave without benefits from February 13, 2022 through June 30, 2023.

EXPLANATION: The Board approves leaves based upon the Superintendent's recommendation.

20. that the Board approve the following individuals to work for the Teaneck Community Education Center's summer camp program (Camp Kookooskoos - June 27, 2022 through August 5, 2022) pending criminal background check approval, for the 2022-2023 school year:

<u>Name:</u>	<u>Position:</u>	<u>Stipend Amount (not to exceed):</u>
a. Alexandra Cavallo	Assistant Director	\$5,775
b. Norris Perch	Lunch Aide	\$2,200
c. Florence Hadnot	After-Care Aide	\$800
d. Feona Turner	After-Care Aide	\$800
e. Shahida Bano	Before-Care Aide	\$450
f. Amanda Meller	Specialist: Art (part-time)	\$1,900
g. Victor Stanic	Specialist: Tennis	\$2,850
h. Kyjah Harris	Specialist: Dance	\$2,850
i. Lauren Edwards	Office Manager	\$3,100
j. Lily Greenberg	Specialist: Drama	\$2,850
k. Noam Greenstein	Specialist: Sports	\$2,850
l. Ashley O'Connor	Specialist: Games	\$2,850
m. Georgia Jacquett	Specialist: Cooking	\$2,850

n. Surinder Kaur	Specialist: Science	\$2,850
o. Caryn Feder	Specialist: Music	\$2,850

TOTAL: \$37,825

<u>Name:</u>	<u>Position:</u>	<u>Hourly Amount:</u>
p. Jennifer Talmadge	Counselor	\$13.00
q. Faith Hood	Counselor	\$13.00
r. Ajare Murphy	Counselor	\$13.00
s. Monique Brown	Counselor	\$13.00
t. Ufumwen Ewans	Counselor	\$13.00
u. Michael Delgado	Counselor	\$13.00
v. Nicholas Piney	Counselor	\$13.00
w. Jaylen Green	Counselor	\$13.00
x. Ruth Ramos	Counselor	\$13.00
y. Gabrielle Shields	Counselor	\$13.00
z. Angelique Bunza	Counselor	\$13.00
aa. Kendra Gordon	Counselor	\$13.00
ab. Emily Gomez	Counselor	\$13.00
ac. Diojairy Baez-Cruz	Counselor	\$13.00
ad. Sherleen Yunes	Counselor	\$13.00
ae. Haniya Khan	Counselor	\$13.00
af. Ndeye Bye	Counselor	\$13.00
ag. Summer Fenner	Counselor	\$13.00
ah. Amariah Laluz	Counselor	\$13.00
ai. Nakira Alexis Brown	Counselor	\$13.00
aj. Esa Gadson	Lifeguard / Floater	\$14.00
ak. Kayla Pettaway	Lifeguard / Floater	\$14.00

EXPLANATION: Camp Kookooskoos runs for six weeks during the summer months. This program provides a rewarding and safe experience for children in the areas such as music, performing and visual arts, sports and swimming. Remuneration for staff is based on responsibilities and anticipated hours of employment.

21. that the Board approve payment to Allen Gonzalez for the 2021-2022 school year, or until a leave replacement is recommended, at the rate of \$50 per hour, not to exceed 10 hours per week, for taking on additional duties at Benjamin Franklin Middle School due to an Administrator's leave of absence.

EXPLANATION: The Board approves payment to staff members for additional administrative duties.

22. that the Board approve the following Extra Work for Extra Pay assignments, at Benjamin Franklin Middle School, for the 2021-2022 school year, stipend in accordance with TTEA contract:

<u>Staff Member:</u>	<u>Activity:</u>	<u>Stipend Amount:</u>
a. Luke Short	5/6 Band	\$1,047.00
b. Carly Rosenblatt	5/6 Chorus	\$1,047.00
c. Joseph Hochgesang	Jazz Band	\$1,047.00

TOTAL: **\$3,141.00**

EXPLANATION: The Board approves payment to staff members for clubs and activities throughout the school year.

Staff members will replace a previously appointed staff member due to a leave of absence. The stipend amounts reflect a split stipend between the initially appointed staff member and the replacement staff members for the Extra Work Extra Pay assignments.

23. that the Board approve the following staff to serve as chaperones at the following event, during the 2021-2022 school year, at the indicated dates and time, at the rate of \$50 per hour:

Terpsy Show: April 23, 2022 & April 24, 2022:

Chaperones are needed at 7:00pm on April 23, 2022 and at 2:00pm & 7:00pm on April 24, 2022.

Chaperones:

- a. Ashley Pryce
- b. Natasha Green
- c. Alexandra Cavallo

EXPLANATION: The Board approves appointment of teachers to serve as chaperones for district events.

24. that the Board approve payment to the following teachers for the BFAST (Before & After School Tutoring) Program at Benjamin Franklin Middle School. The BFAST (Before & After School Tutoring) Program will provide students from Benjamin Franklin Middle School in grades 5 through 8 with morning and afternoon instructional support in Mathematics, Language Arts, Science, Social Studies, and Robotics. While the emphasis in instructional support will focus on Mathematics and Language Arts, the other areas of instruction will be taught to provide the same level of support for students in Math and Language Arts. Teachers will work in small instructional groups with students to assist in recognized "points of confusion (POC)." In addition to small group instruction, students will have access to computer-based programs to support their targeted area. Homework assistance to students enrolled will also be available. The program will begin May 03, 2022 and will immediately begin working toward building test taking skills/strategies in targeted NJSLA areas. The program will continue to support learners as they continue to acclimate during the post pandemic era. Not to exceed a total of 26 sessions per teacher, from May 03, 2022 through June 16, 2022, one (1) hour per day at the rate of \$50.00 per hour.

Lead Teacher: Not to exceed 60 hours at the rate of \$50 per hour.

Instructional Teachers: Not to exceed 30 hours at the rate of \$50 per hour.

Enrichment Teachers: Not to exceed 30 hours at the rate of \$50 per hour.

<u>Name</u>	<u>Position</u>	<u>Total Stipend (not to exceed)</u>
a. Jeanne McVerry	Lead Teacher	\$2,600
b. Angela Avery-deVlugt	ELA 5/6	\$1,300
c. Angelina Cusack	Math 5/6	\$1,300
d. Paula Fischkelta	ELA/Math	\$1,300
e. Lawrence Hart	Math 6-8	\$1,300
f. Veronica Lopez	Science 5-8	\$1,300
g. Victor Stanic	Enrichment 5-8	\$1,300
h. Ashley Andrealia	ELA 6-7	\$1,300
i. Elzbieta Biernacka	ELA 5/6	\$1,300
j. Barbara Finkelstein	ELA 7/8	\$1,300
k. Diana Spain	Math 7/8	\$1,300
l. Roberta Weiss	Math 5/6	\$1,300
m. Shanice Wright	ELA 5-8	\$1,300
TOTAL:		\$18,200

EXPLANATION: The Board approves payment to employees who participate in the Before & After School Tutoring (BFAST) program at Benjamin Franklin Middle School.

25. that the Board approve the use of grant funds from the New Jersey Department of Children and Families for payment of retention bonuses to the following FORUM staff members. Staff with two or more years of service will receive 12% of current salary and staff with one year or less of service will receive 6% of their current salary. Total amount not to exceed \$32,459.

Account#: 20-0440-200-100-73-11-O-H FORUM / GRANT INSTRUCT SALARY \$23,207

Account #: 20-0440-200-100-73-12-O-H FORUM / GRANT ADMIN SALARY \$9,252

<u>Staff Member</u>	<u>Salary</u>	<u>Start Date</u>	<u>Percentage</u>	<u>Total Bonus</u>
a. Nicholas Campestre	\$77,104	03/01/2005	12%	\$9,252
b. Yvonne Witter	\$58,088	11/09/2009	12%	\$6,971
c. Giannil Hidalgo	\$55,150	11/01/2013	12%	\$6,618
d. Victoria Alexander	\$55,150	03/18/2019	12%	\$6,618
e. Jason Juxon-Smith	\$50,000	10/18/2021	6%	\$3,000
TOTAL:				\$32,459

EXPLANATION: The New Jersey Department of Children and Families has awarded all School Based Youth Service Programs a one-time 18% increase to each program's annual total funding. As per New Jersey Department of Children and Families guidance the funds can be used towards: staff sign on and retention bonuses, professional development, consultants, specific assistance to students & families, programming, materials and supplies, and program space improvements. In order to be eligible for the bonus, staff must be scheduled to finish out their contract for the 2022 grant fiscal year.

26. that the Board approve the following Extra Work Extra Pay assignment, at Teaneck High School, for the 2021-2022 school year, stipend in accordance with TTEA contract:

<u>Staff Member:</u>	<u>Activity:</u>	<u>Stipend Amount:</u>
a. Antoinette Bush	Terpsichoreans Advisor	\$2,479.00
b. Christine Mayers	Terpsichoreans Assistant Advisor	\$2,032.00
TOTAL:		\$4,511.00

EXPLANATION: The Board approves payment of staff for clubs and activities throughout the school year.

Items a. & b. - Previously approved on the September 22, 2021 Regular Board agenda. Updated to reflect correct assignment per staff member.

Personnel 01 thru 26

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Ms. Burns (Linda)				
Mr. Cooper (Damen)				
Ms. Fisher (Victoria) Vice President				
Mrs. Gee (Danielle)				
Dr. Klein (Dennis)				
Mr. Rodriguez (Jonathan)				
Mr. Rodriguez (Sebastian) President				
Ms. Sanders (Denise)				
Ms. Vatsky (Sharon)				

Teaneck Public Schools

Regular Public Meeting

April 27, 2022

Policy - 1.

that the Board approve the following policy updates for First Reading:

P2700 – Services to Non-Public School Students – Revised/Mandated

P5300 – Automated External Defibrillators (AED) – Revised/Mandated

P5330 – Administration of Medication – Revised/Mandated

P5530 – Substance Abuse – Revised/Mandated

P5751 – Sexual Harassment of Students – Revised/Mandated

P7100 – Long-Range Facilities Planning – Revised/Mandated

P7441 – Electronic Surveillance in School Buildings and on School Grounds -
Revised/Mandated

P8462 – Reporting Potentially Missing or Abused Children – Revised/Mandated

P8507 – Breakfast Offer Versus Serve – Revised/Mandated

Explanation:

ATTACHMENTS:

Description

Policies First Reading added 4-27-2022

Type

Cover Memo

POLICY GUIDE

PROGRAM

2700/page 1 of 6

Services to Nonpublic School Students

Jul 17

M

[See POLICY ALERT Nos. 111, 120, 142, 144, 147, 165 and 213]

2700 SERVICES TO NONPUBLIC SCHOOL STUDENTS

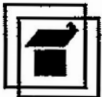
The Board of Education shall provide, in accordance with law and to the limit of State aid available for such purposes, services to students enrolled in nonpublic schools located within this school district in which a child may legally fulfill compulsory school attendance requirements and which complies with Title VI of the Civil Rights Act of 1964.

For the purpose of this Policy, "district of attendance" shall mean the school district in which the nonpublic school is located.

- A. Special Education and Related Services - N.J.S.A. 18A:46-19; N.J.S.A. 18A:46A-1; N.J.A.C. 6A:14-6

The Board of Education of the district of attendance, as required by Federal law and regulation under Part B of the Individuals with Disabilities Education Act (IDEA), shall provide a genuine opportunity for the equitable participation of students with disabilities who are enrolled in nonpublic schools or early childhood programs by their parents. The district of attendance shall make the final decisions with respect to the services to be provided to eligible students with disabilities enrolled in nonpublic schools or early childhood programs. Services shall be provided only upon the written consent of the parent and shall be provided in a location determined by the Board pursuant to N.J.S.A. 18A:46-19.5. The district of attendance shall spend an amount of money equal to a proportionate amount of Federal funds available under Part B of the IDEA for the provision of services to students with disabilities who are attending nonpublic schools.

The district of attendance, after timely and meaningful consultation with representatives of the nonpublic school, shall undertake a child find process in accordance with IDEA and its implementing regulations to determine the number of parentally placed children with disabilities attending nonpublic schools located within the district. As part of the child find process the district shall consult with private school representatives and representatives of parents of parentally placed nonpublic school children with disabilities in the design and development



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of special education and related services for such children in accordance with N.J.A.C. 6A:14-6.1(c)1. Furthermore, services may be provided by district personnel or through contracts with individuals, approved clinics, or agencies. In addition, services provided shall be secular, neutral, and non-ideological. Those procedural safeguards available to nonpublic school students with disabilities and their parents as specified by Federal law and rules under Part B of the IDEA shall apply in accordance with N.J.A.C. 6A:14-6.1(e).

If a nonpublic school student with a disability will receive special education or related services from the district, the district shall initiate and conduct meetings according to N.J.A.C. 6A:14-2.3(k) to develop, review, and revise a service plan for the student and ensure a representative of the nonpublic school or early childhood program attends each meeting pursuant to N.J.A.C. 6A:14-6.1(f)2.

The Board shall provide for the services of a certified speech-language specialist for each child attending a nonpublic school located in the school district and classified pursuant to N.J.S.A. 18A:46-8 as requiring the services of a certified speech-language specialist. Services for children enrolled in nonpublic schools shall be provided only upon the consent of the parent or guardian and shall be provided in a location determined by the Board pursuant to rules and regulations of the State Board of Education. The Board shall provide for such transportation and maintenance and the cost shall be paid from State aid received by the district in accordance with N.J.S.A. 18A:46-19.6. Contracts for speech correction services shall be in accordance with N.J.S.A. 18A:46-19.7. Costs and provisions for speech correction services shall be managed in accordance with N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46-19.8.

The Board shall provide for the receipt of auxiliary services by children between the ages of five and twenty residing in the State and enrolled full-time in a nonpublic school located in the district in accordance with N.J.S.A. 18A:46A-3. Auxiliary services shall mean compensatory education services for the improvement of students' communication skills; supportive services acquiring communication proficiency in the English language for children of limited English-speaking ability; and home instruction services. Services for children enrolled in nonpublic schools shall be provided only upon the consent of the parent and in a location



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determined by the Board pursuant to rules and regulations of the State Board of Education. The cost of transportation for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-6. Contracts for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-7. Cost limitations for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-8. Calculation of the costs by the Commissioner shall be managed in accordance with N.J.S.A. 18A:46A-9.

B. Health Services - N.J.S.A. 18A:40-23 through 31; N.J.A.C. 6A:16-2.5

The Board shall provide nursing services for students who are enrolled full-time in a nonpublic school located in their district pursuant to N.J.S.A. 18A:40-23. The services shall include assistance with medical examinations; including dental screening, conducting screening of hearing examinations, the maintenance of student health records, and notification of local or county health officials of any student who has not been properly immunized; and conducting examinations of students between the ages of ten and eighteen for the condition known as scoliosis. The Board shall adopt written policies and procedures extending the emergency care provided to public school students to those students who are enrolled full-time in the nonpublic school or are injured or become ill at school or during participation on a school team or squad in accordance with N.J.A.C. 6A:16-2.5(b).

Nursing services funded by the Board pursuant to N.J.S.A. 18A:40-23 et seq. shall be provided by a registered nurse licensed by the New Jersey State Board of Nursing who is an employee of the school district or a third-party contractor or is an independent contractor. The Board shall either employ a qualified independent contractor to provide nursing services or shall contract, pursuant to N.J.S.A. 18A:40-28, with other district Boards of Education or with a public or private agency approved by the Commissioner to provide nursing services, pursuant to N.J.A.C. 6A:14-5.2. Prior to any change in the provision of nursing services, the Board shall provide timely and meaningful consultation with appropriate nonpublic school representatives, including parents, pursuant to N.J.S.A. 18A:40-28.



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The nursing services provided to nonpublic school students shall not include instructional services in accordance with N.J.A.C. 6A:16-2.5(f). A nonpublic school may decline nursing services required or permitted by submitting to the district of attendance notification in accordance with N.J.A.C. 6A:16-2.5(g). A student who is enrolled in a nonpublic school and whose parent objects to the student receiving any service provided under N.J.A.C. 6A:16-2.5 shall not be compelled to receive the service except for a physical or medical examination to determine whether the student is ill or infected with a communicable disease pursuant to N.J.S.A. 18A:40-30.

The Board of Education shall provide health services based upon the following: the funding for services shall be based upon the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year; a report provided to the New Jersey Department of Education (NJDOE) by the district of attendance or nonpublic school that includes the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year; and the funds expended by the district of attendance for administrative costs shall be limited to the actual costs or six percent of the funds allocated annually for each participating nonpublic school, whichever is less. Administrative costs shall include, but not be limited to, the costs related to the district of attendance annual consultation, bidding, program and contract management, and oversight and quality control.

The Superintendent or designee of the district of attendance in which a nonpublic school is located shall confer annually with the administrator of the nonpublic school for the following purposes: to advise the nonpublic school of the amount of funds allocated to it by the NJDOE for the provision of health services for full-time students enrolled in the nonpublic school; to agree on the basic health services that shall be provided; the additional medical services, equipment, or supplies that may be provided as set forth in N.J.S.A. 18A:40-23 et seq.; to discuss the criteria to be used in the selection of a nursing service provider by the district of attendance for the nonpublic school; and to ascertain the level of satisfaction of the nonpublic school with the current nursing service provider. If the Superintendent or designee and the nonpublic school administrator cannot reach agreement regarding the health services and additional medical services to be provided, the County Office of Education shall provide



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assistance; to assure that a description of the provision of nursing services is reflected in the nursing services plan of the district of attendance; and to ensure nonpublic school students in the district of attendance who are knowingly without medical coverage have access to the New Jersey FamilyCare program and to make information accessible regarding the program to the nonpublic school students, pursuant to N.J.S.A. 18A:40-34. The Superintendent or designee must submit a report to the Executive County Superintendent on or before October 1 annually in accordance with N.J.A.C. 6A:16-2.5(k).

- C. Textbook Aid to Public and Nonpublic Schools - N.J.S.A. 18A:58-37 et seq.; N.J.A.C. 6A:23A-20 et seq.

N.J.S.A. 18A:58-37.3 requires the Board in which a nonpublic school is located to purchase and to loan, without charge, upon individual requests, textbooks to students in the nonpublic school or schools located within the district of attendance when such students are residents of the State. The Board shall not be required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State aid. Students who are enrolled in a nonpublic school whose parents do not maintain a residence in this State are not eligible to receive such textbooks. Students who are enrolled in a nonpublic school whose tuition is paid by the district of attendance are not eligible to receive such textbooks. The Board shall distribute to all students on an equitable basis existing book stocks and newly purchased textbooks purchased pursuant to N.J.S.A. 18A:58-37.1 et seq. The Board shall not discriminate against students in either public or nonpublic schools.

An individual written request for the loan of textbooks shall be signed by the parent(s) of nonpublic school students and shall be submitted directly to the Board of the district of attendance or may be forwarded collectively by the nonpublic school. Requests must be received by the Board by March 1 preceding the school year. All individual requests must be made in accordance with N.J.A.C. 6A:23A-20.3.

In accordance with N.J.A.C. 6A:23A-20.4, all textbooks purchased under the provisions of N.J.S.A. 18A:58-37.1 et seq. shall remain the property of the district which shall indicate such ownership in each book by a label. The Board shall be responsible for the receipt of the textbooks from the



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vendor and inventory of such textbooks. The Board may require that the textbooks be returned to the district at the end of the school year or may enter into agreements with the nonpublic schools to store such books. In the event of such an agreement, the Board shall not pay storage charges of any kind to a nonpublic school for this service.

The Board's accounting entries in relation to expenditures for the purchase of textbooks shall be managed in accordance with N.J.A.C. 23A-20.5.

N.J.S.A. 18A:40-23 through 31; 18A:46-19; 18A:46A-1; 18A:58-37 et seq.
N.J.A.C. 6A:14-6; 6A:16-2.5; 6A:23A-20 et seq.

Adopted:



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Automated External Defibrillators (AEDs)

Oct 02

Jun 13

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[See POLICY ALERT Nos. 162, 170 and 199]

5300 AUTOMATED EXTERNAL DEFIBRILLATORS (AEDS)

The American Heart Association estimates many lives could be saved if defibrillators were more widely available. Due to technological advances, automated external defibrillators (AEDs) may be used by lay persons without any training to provide defibrillation within the first minutes of cardiac arrest thereby increasing the victim's chances of survival. In accordance with N.J.S.A. 18A:40-41.a, the Board of Education shall ensure every school in the school district has at least one ~~an~~ AED as defined in N.J.S.A. 2A:62A-24. The AED shall be made available in an unlocked location on school property with an appropriate identifying sign. The AED shall be accessible during the school day and any other time when a school-sponsored athletic event or team practice is taking place in which pupils of the school district are participating. The AED shall be within reasonable proximity of the school athletic field or gymnasium, as applicable.

A team coach, licensed athletic trainer, or other designated staff member if there is no coach or licensed athletic trainer, who is present during athletic events or team practices, shall be trained in cardio-pulmonary resuscitation and the use of the AED in accordance with the provisions of N.J.S.A. 2A:62A-25.a. The school district shall be deemed to be in compliance with N.J.S.A. 2A:62A-25.a, if a State-certified emergency services provider or other certified first responder is on site at the event or practice.

Each AED in the school district shall be tested and maintained according to the manufacturer's operational guidelines. Notification shall be provided to the appropriate first aid, ambulance, rescue squad, or other appropriate emergency medical services provider regarding the AED, the type acquired, and its location in accordance with N.J.S.A. 2A:62A-25.b and c.



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Automated External Defibrillators (AEDs)

The school district and its employees shall be immune from civil liability in the acquisition and use of AEDs pursuant to the provisions of N.J.S.A. 2A:62A-27.

In accordance with the provisions of N.J.S.A. 18A:40-41.b, the Superintendent of Schools or designee shall establish and implement an Emergency Action Plan applicable to each school in the school district for responding to a sudden cardiac event including, but not limited to, an event in which the use of an AED may be necessary. The Emergency Action Plan shall be consistent with the provisions of N.J.S.A. 18A:40-41.a and, at a minimum, shall include a list of no less than five school-employees from each school in the District, including but not limited to, team coaches, or licensed athletic trainers, who hold current certifications from the American Red Cross, American Heart Association, or other training programs recognized by the Department of Health and Senior Services in cardio-pulmonary resuscitation and in the use of an AED. This list shall be updated, if necessary, at least once in each semester of the school year. The Emergency Action Plan shall also include detailed procedures on responding to a sudden cardiac event including, but not limited to, the identification of the persons in the school who will be responsible for responding to the person experiencing the sudden cardiac event; calling 911; starting cardio-pulmonary resuscitation; retrieving and using the AED; and assisting emergency responders in getting to the individual experiencing the sudden cardiac event.

N.J.S.A. 18A:40-41.a; 18A:40-41.b

Adopted:



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Administration of Medication
Mar 20
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[See POLICY ALERT Nos. 125, 133, 144, 145, 157, 173, 179,
206 and 219]

5330 ADMINISTRATION OF MEDICATION

The Board of Education disclaims any and all responsibility for the diagnosis and treatment of an illness of any student. However, in order for many students with chronic health conditions and disabilities to remain in school, medication may have to be administered during school hours. Parents are encouraged to administer medications to children at home whenever possible as medication should be administered in school only when necessary for the health and safety of students. The Board will permit the administration of medication in school in accordance with applicable law.

Medication will only be administered to students in school by the school physician, a certified or noncertified school nurse, a substitute school nurse employed by the district, the student's parent, a student who is approved to self-administer in accordance with N.J.S.A. 18A:40-12.3 and 12.4, and school employees who have been trained and designated by the certified school nurse to administer epinephrine **and hydrocortisone sodium succinate** in an emergency pursuant to N.J.S.A. 18A:40-12.5, ~~and 12.6, 12.29, and 12.30.~~

Self-administration of medication by a student for asthma or other potentially life-threatening illnesses, ~~or~~ a life threatening allergic reaction, **or adrenal insufficiency** is permitted in accordance with the provisions of N.J.S.A. 18A:40-12.3.

~~Medication no longer required must be promptly removed by the parent.~~

The school nurse shall have the primary responsibility for the administration of epinephrine **and hydrocortisone sodium succinate to the student.** However, the ~~certified~~ school nurse may designate, in consultation with the Board or the Superintendent, additional employees of the district who volunteer to be trained in the administration of epinephrine via a pre-filled auto-injector mechanism **and the administration of hydrocortisone sodium succinate** using standardized training protocols established by the New Jersey Department of Education (NJDOE) in consultation with the Department of Health ~~and Senior Services~~ when the school nurse is not physically present at the scene.



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In accordance with the provisions of N.J.S.A. 18A:40-12.6.d, no school employee, including a school nurse or any other officer or agent of a Board of Education or a physician **or an advanced practice nurse** providing a prescription under a standing protocol for school epinephrine pursuant to N.J.S.A. 18A:40-12.5 **and/or hydrocortisone sodium succinate pursuant to N.J.S.A. 18A:40-12.29**, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.5 **and N.J.S.A. 18A:40-12.29**, nor shall any action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person designated in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.6.d **and N.J.S.A. 18A:40-12.33**. Good faith shall not include willful misconduct, gross negligence, or recklessness.

The school nurse or designee shall be promptly available on site at the school and at school-sponsored functions in the event of an allergic reaction **or an emergency requiring the administration of hydrocortisone sodium succinate**. In addition, the parent must be informed that the school district, its employees and agents shall have no liability as a result of any injury arising from the administration of epinephrine **or hydrocortisone sodium succinate** to the student.

The parent of the student must sign a statement acknowledging their understanding the district shall have no liability as a result of any injury arising from the administration of the epinephrine via a pre-filled auto-injector mechanism **or the administration of hydrocortisone sodium succinate** to the student. **and In addition**, the parent shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the administration of the epinephrine via a pre-filled auto-injector mechanism **or the administration of hydrocortisone sodium succinate** to the student.

The permission for the emergency administration of epinephrine via a pre-filled auto-injector mechanism containing epinephrine to students for anaphylaxis **and/or the emergency administration of hydrocortisone sodium succinate for adrenal insufficiency** is effective for the school year it is granted and must be renewed for each subsequent school year.



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Administration of Medication

Each school in the district shall have and maintain for the use of students at least one nebulizer in the office of the school nurse or a similar accessible location. Each certified school nurse or other persons authorized to administer asthma medication will receive training in airway management and in the use of nebulizers and inhalers consistent with ~~State Department of Education~~ **NJDOE** regulations. Every student that is authorized to use self-administered asthma medication pursuant to N.J.S.A. 18A:40-12.3 or a nebulizer must have an asthma treatment plan prepared by the student's physician which shall identify, at a minimum, asthma triggers, the treatment plan, and other such elements as required by the State Board of Education.

All student medications shall be appropriately maintained and secured by the school nurse, except those medications to be self-administered by students. In those instances the medication may be retained by the student with the prior knowledge of the school nurse. The school nurse may provide the Principal and other teaching staff members concerned with the student's educational progress with such information about the medication and its administration as may be in the student's best educational interests. The school nurse may report to the school physician any student who appears to be affected adversely by the administration of medication and may recommend to the Principal the student's exclusion pursuant to law.

The school nurse shall document each instance of the administration of medication to a student. Students self-administering medication shall report each incident to a teacher, coach, or other individual designated by the school nurse who is supervising the student during the school activity when the student self-administers. These designated individuals shall report such incidents to the school nurse within twenty-four hours of the self-administration of medication. The school nurse shall preserve records and documentation regarding the self-administration of medication in the student's health file.

N.J.S.A. 18A:6-1.1; 18A:40-3.1; 18A:40-6; 18A:40-7; 18A:40-12.3;
18A:40-12.4; 18A:40-12.5; 18A:40-12.6; 18A:40-12.7;
18A:40-12.8; **18A:40-12.29 through 12.33**

N.J.S.A. 45:11-23

N.J.A.C. 6A:16-2.3(b)

Adopted:



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Substance Abuse
Sep 14
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[See POLICY ALERT Nos. 105, 121, 144 156, 157, 161, 179 and 204]

5530 SUBSTANCE ABUSE

The Board of Education recognizes that a ~~student's~~ ~~pupil's~~ abuse of harmful substances seriously impedes that ~~student's~~ ~~pupil's~~ education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take the necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances. Accordingly, the Board will establish policies and procedures in operating programs to support the social, emotional, and physical development of students in accordance with the provisions of N.J.S.A. 18A:40A-1 et seq. and N.J.A.C. 6A:16-4.1 et seq. The Board of Education will and maintain a comprehensive substance abuse intervention, prevention, and treatment referral program in the schools of this district.

A. Definitions

N.J.S.A. 18A:40A-9

N.J.A.C. 6A:16-1.3; 6A:16-4.1 et seq.

The definitions as outlined in N.J.S.A. 18A:40A et seq., N.J.A.C. 6A:16 et seq., and those terms defined in Regulation 5530 shall be used for the purposes of this Policy and Regulation.

For the purposes of this policy:

~~"Substance" means alcoholic beverages, controlled dangerous substances, including anabolic steroids, as defined at N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, any chemical or chemical compound which releases vapors or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system, including, but not limited to, glue containing a solvent having the property of releasing toxic vapors or fumes as defined at N.J.S.A. 2C:35-10.4 and over the counter and prescription medications which are improperly used to cause intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system.~~



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~~“Substance abuse” means the consumption or use of any substance for purposes other than for the treatment of sickness or injury as prescribed or administered by a person duly authorized by law to treat sick and injured human beings.~~

~~“Evaluation” means those procedures used by a certified or licensed professional to make a positive determination of a pupil’s need for programs and services which extend beyond the general school program by virtue of learning, behavior, or health difficulties of the pupil or the pupil’s family.~~

~~“Intervention” means those programs, services, and actions taken to identify and offer help to a pupil at risk for learning, behavior, or health difficulties.~~

~~“Referral for treatment” means those programs and services offered to a pupil or his or her family to help implement the recommendations of an evaluation or in response to the family’s request for assistance with a learning, behavior, or health difficulty.~~

~~“School grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. School grounds also includes other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and recreational places owned by local municipalities, private entities or other individuals during those times when the school district has exclusive use of a portion of such land.~~

B. Discipline

N.J.S.A. 18A:40A-10; 18A:40A-11
N.J.A.C. 6A:16-4.1(c)2.; 6A:16-6.3(a)

The Board prohibits the use, possession, and/or distribution of alcohol or other drugs on school grounds, ~~including on school buses or at school-sponsored functions~~ according to N.J.S.A. 18A:40A-9, 10, and 11.



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A ~~student~~ **pupil** who uses, possesses, or distributes a ~~alcohol or other drugs~~ will be subject to discipline in accordance with the district's Code of Student Conduct. School authorities also have the authority to impose a consequence on a student for conduct away from school grounds in accordance with the provisions of N.J.A.C. 6A:16-7.5 ~~substance, on or off school premises, will be subject to discipline. Discipline will be graded to the severity of the offenses, the nature of the problems and the pupil's needs. Discipline may include suspension or expulsion. The Board will may establish consequences for a student pupil not following through on the recommendations of an evaluation for alcohol or other drug abuse and related behaviors. The Superintendent and/or designee will notify the appropriate law enforcement agency pursuant to N.J.A.C. 6A:16-6.3(a).~~

C. Instruction

N.J.S.A. 18A:40A-1 et seq.
N.J.A.C. 6A:16-3.1

The Board shall provide an instructional program on the nature of drugs, alcohol, anabolic steroids, tobacco, and controlled dangerous substances in accordance with the provisions of N.J.S.A. 18A:40A-1 et seq. and N.J.A.C. 6A:16-3.1 ~~comprehensive program of prevention, intervention, referral for evaluation, referral for treatment, and continuity of care for pupil alcohol, tobacco, and other drug abuse.~~

D. Identification, Evaluation, and Intervention Reporting, Notification, and Examination

N.J.S.A. 18A:40A-11 through 18A:40A-17
N.J.A.C. 6A:16-3.1; 6A:16-4.1; 6A:16-4.2; 6A:16-4.3

1. Alcohol or Other Drugs

- a. Any educational staff member or other professional to whom it appears that a ~~student~~ **pupil** may be **currently** under the influence of alcohol or other drugs **as identified in N.J.S.A. 18A:40A-9 and N.J.A.C. 6A:16-4.1(a), on school grounds, including on a school bus or at a school-sponsored function** shall report the matter in accordance with N.J.A.C. 6A:16-4.3(a)1.



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- b. An immediate medical examination shall be conducted and a written report of the medical evaluation shall be furnished to the parent(s) ~~or legal guardian(s)~~ of the **student pupil**, the ~~Building~~ Principal, and the Superintendent in accordance with N.J.A.C. 6A:16-4.3(a)2 **through** 4.3(a)8.
- c. If the written report of the medical examination is not provided within twenty-four hours of the referral of the **student pupil**, the **student pupil** shall be allowed to return to school until such time as a positive determination of alcohol or other drug use is received from the **examining physician**, **unless the student was also removed for violating the Code of Student Conduct**.
- d. If the written report of the medical evaluation verifies that alcohol or other drugs do not interfere with the **student's pupil's** physical or mental ability to perform in school, the **student pupil** shall be immediately returned to school. If there is a positive determination from the medical examination indicating the **student's pupil's** alcohol or other drug use interferes with his or her physical or mental ability to perform in school, the **student pupil** shall be returned to the care of the parent(s) ~~or legal guardian(s)~~ as soon as possible. ~~and~~ Attendance at school shall not resume until a written report **has been submitted to the parent, Principal, and Superintendent from a physician licensed to practice medicine or osteopathy who has examined the student that** verifies the **student's pupil's** alcohol or other drug use no longer interferes with his or her physical and mental ability to perform in school.
- e. Removal of a **student pupil** with a disability shall be in accordance with N.J.A.C. 6A:14.
- f. While a **student pupil** is at home because of the medical evaluation or after the **student pupil** returns to school, an appropriately certified school staff member(s) will conduct an alcohol and other drug assessment of the **student pupil** and a reasonable investigation of the situation and may initiate referral alcohol or other drug abuse treatment in accordance with N.J.A.C. 6A:16-4.3(a)12, 4.3(a)13, and 4.3(a)14.



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- g. **Disclosure to law enforcement authorities of the identity of a student in instances of alcohol and other drugs shall be in accordance with the requirements of N.J.A.C. 6A:16-4.3(a)3.**

{Optional

- h. The Board may provide additional intervention and referral services for the **student pupil** according to the requirements of N.J.S.A. 18A:40A-10 and N.J.A.C. 6A:16-8.}

2. Anabolic Steroids

- a. Whenever any teaching staff member, certified or non-certified school nurse, or other educational personnel **has** ~~shall have~~ reason to believe a **student pupil** has used or may be using anabolic steroids, ~~that the~~ person shall report the matter in accordance with N.J.A.C. 6A:16-4.3(b)1.
- b. The ~~Building~~ Principal or designee upon receiving such report shall immediately notify the parent(s) ~~or legal guardian(s)~~ and Superintendent and shall arrange for an examination of the **student pupil** as soon as possible to determine whether the **student pupil** has been using anabolic steroids in accordance with N.J.A.C. 6A:16-4.3(b)2.
- c. **Disclosure to law enforcement authorities of the identity of students in instances of anabolic steroids shall be in accordance with** ~~The Superintendent will disclose to law enforcement authorities the identity of the pupil pursuant to~~ the requirements of N.J.A.C. 6A:16-4.3(b)3.
- d. A written report of the examination shall be provided by the examining physician to the parent(s) ~~or legal guardian(s)~~, ~~Building~~ Principal, and Superintendent.



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Substance Abuse

- e. If it is determined the **student pupil** has used anabolic steroids, an appropriately certified school staff member(s) shall interview the **student pupil** and others to determine the extent of the **student's pupil's** involvement with and use of anabolic steroids and the possible need for referral for treatment in accordance with N.J.A.C. 6A:16-4.3(b)5.
 - f. If the results of a referral for evaluation have positively determined the **student's pupil's** involvement with and use of anabolic steroids represents a danger to the **student's pupil's** health and well-being, an appropriately certified school staff member(s) shall initiate a referral for treatment to agencies and/or private practitioners as outlined in N.J.A.C. 6A:16-4.3(b)6.
- 3. A school employee who seizes or discovers alcohol or other drugs, or an item believed to be a controlled dangerous substance, including anabolic steroids, or drug paraphernalia, shall comply with the provisions of N.J.A.C. 6A:16-6.4.
 - 4. The Board will provide intervention, referral for evaluation, and referral for treatment services to those students that are affected by alcohol or other drug use in accordance with the provisions of N.J.A.C. 6A:16-4.1(c)7.
 - 5. Refusal or failure by a parent to comply with the provisions of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 shall be treated as a policy violation of the Compulsory Education Act, pursuant to N.J.S.A. 18A:38-25 and 31, and child neglect laws, pursuant to N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-11.
 - 6. Refusal or failure of a student to comply with the provisions of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 shall be treated by the school district as a policy violation and handled in accordance with N.J.A.C. 6A:16-4.1(c)2.



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E. In-Service Training

N.J.S.A. 18A:40A-15(b)

The Board directs the Superintendent to develop a program of in-service training for all teaching staff members involved in the instruction of **students pupils in accordance with the provisions of N.J.S.A. 18A:40A-15**. The Board will provide time for the conduct of the program during the usual school schedule. **The in-service training program required in N.J.S.A. 18A:40A-15 shall be updated at regular intervals in order to ensure teaching staff members have the most current information available on this subject.** ~~In service training shall prepare teachers to instruct pupils on substance abuse and inform teachers about the nature of substances, the symptomatic behavior associated with substance abuse, the availability of rehabilitation and treatment programs, the legal aspects of substance abuse, and Board policy and regulations on substance abuse.~~

F. Parent Training Program/Outreach Program ~~Outreach to Parents~~

N.J.S.A. 18A:40A-16; 18A:40A-17
N.J.A.C. 6A:16-4.1(c)87.

The Board will provide ~~an a~~ **parent training program/outreach program in accordance with the provisions of N.J.S.A. 18A:40A-16 and 17.** ~~to parent(s) or legal guardian(s) of pupils that includes information on the district's substance abuse curriculum, the identification of substance abusers, and rehabilitation organizations and agencies. The Superintendent is directed to develop the program in consultation with local agencies recommended by the Commissioner and to offer the program at times and in places convenient to parent(s) or legal guardian(s) on school premises or in other suitable facilities.~~

G. Records and Confidentiality of Records

~~§408 of the Drug Abuse Prevention, Treatment, and Rehabilitation Act, 42 USC, and Implementing Regulations,~~

42 CFR Part 2
N.J.S.A. 18A:40A-7.1; 18A:40A-7.2
N.J.A.C. 6A:16-3.2; 6A:32-7.1 et seq.



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Notations concerning a **student's pupil's** involvement with substances may be entered on his/her records, subject to **N.J.A.C. 6A:32-7.1 et seq. and Policy No. 8330** regarding confidentiality ~~and limited access~~. All such notations shall be ~~expunged when they are no longer required for the counseling or discipline of the pupil or when the pupil leaves school.~~ Information **concerning** ~~regarding~~ a **student's pupil's** involvement in a school intervention or treatment program **for alcohol or other drug abuse** shall be kept strictly confidential **according to 42 CFR Part 2, N.J.S.A. 18A:40A-7.1 and 7.2, N.J.A.C. 6A:16-3.2, and N.J.A.C. 6A:16-6.5** in accordance with ~~§408 of the Drug Abuse Prevention, Treatment, and Rehabilitation Act, 42 U.S.C. 290 ee 3, and implementing regulations;~~ **42 CFR Part 2.**

If an elementary or secondary **student pupil who is participating** involved in a school-based drug or alcohol **abuse** counseling program provides information during the course of a counseling session in that program which indicates that the **student's pupil's** parent(s) ~~or legal guardian(s)~~ or other person residing in the **student's pupil's** household is dependent upon or illegally using a substance as that term is defined in N.J.S.A. 18A:40A-9, that information shall be kept confidential and may be disclosed only **in accordance with N.J.S.A. 18A:40A-7.1 and N.J.A.C. 6A:16-3.2** ~~the pupil's written consent, to another person or entity whom the pupil specifies in writing in the case of a secondary pupil, or to a member of the pupil's immediate family or the appropriate school personnel in the case of an elementary pupil; pursuant to a court order; to a person engaged in a bona fide research purpose, except that no names or other information identifying the pupil or the person with respect to whose substance abuse the information was provided, shall be made available to the researcher; or to the Division of Youth and Family Services or to a law enforcement agency, if the information would cause a person to reasonably suspect that the elementary or secondary pupil or another child may be an abused or neglected child.~~

H. Nonpublic School Students Pupils

N.J.S.A. 18A:40A-5; 18A:40A-17(c)

The Board **has the power and duty to loan** ~~will lend~~ to **students pupils** attending nonpublic schools located in this district and to the parents(s) ~~or~~



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~~legal guardian(s) of such students pupils~~ all educational materials on **the nature and effects of drugs, alcohol, anabolic steroids, tobacco, and controlled dangerous substances** ~~substance abuse prepared and supplied developed and made available~~ by the Commissioner of Education. The Board shall not be required to expend funds for the loan of these such materials shall be at no cost to the district.

I. Civil Immunity

N.J.S.A. 18A:40A-13; 18A:40A-14;
N.J.A.C. 6A:16-4.3(c)

No ~~civil~~ action of any kind in any court of competent jurisdiction shall lie against any employee, officer, or agent of the Board because of actions taken under the education statutes on substance abuse, N.J.S.A. 18A:40A-1 et seq., provided the skill and care given is that ordinarily required and exercised by other such employees, officers, and agents of the Board in accordance with the provisions of N.J.S.A. 18A:40A-13.

Any educational or non-educational Board employee school staff member who in good faith reports a student pupil to the Building Principal or designee in compliance with N.J.A.C. 6A:16-4.3 shall not be liable in civil damages as a result of making such a report, as specified in N.J.S.A. 18A:40A-13 and 14.

J. Reporting Students Pupils to Law Enforcement Authorities

N.J.A.C. 6A:16-4.1; 6A:16-6.3(a)

The Superintendent, or designee, shall **disclose to law enforcement authorities the identity report of a student pupils to law enforcement authorities if the staff member has reason to believe a pupil reasonably believed to be in possession of a controlled dangerous substance, including anabolic steroids, or related paraphernalia is unlawfully possessing or in any way involved or implicated in the distribution activities regarding** of controlled dangerous substances, **including anabolic steroids, or drug paraphernalia,** pursuant to N.J.A.C. 6A:16-4.1(c)9 6-3(a). The Superintendent or designee shall **will not disclose the identity of the student report pupils who has have voluntarily sought and participated in an appropriate treatment or counseling program for an alcohol or other drug substance abuse problem provided the student pupil is not reasonably believed to be involved or implicated in a current drug-distribution activities.**



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Substance Abuse

The Superintendent or designee may, ~~but need not~~ disclose to law enforcement authorities the identity of a **student pupil** suspected to be under the influence of alcohol and/or **other drugs controlled dangerous substances**, pursuant to N.J.A.C. 6A:16-4.1(c)9.i. 4.3(a), ~~or a pupil suspected to have used or who may be using anabolic steroids, pursuant to N.J.A.C. 6A:16-4.3(b), and who is referred for a medical evaluation, pursuant to N.J.A.C. 6A:16-4.3(a) or (b), as appropriate, for the purposes of providing appropriate health care for the pupil and for determining whether the pupil is under the influence of alcohol or other drugs or has been using anabolic steroids, provided the pupil is not reasonably believed to be in possession of a controlled dangerous substance or drug paraphernalia, and is not reasonably believed to be involved or implicated in drug distribution activities.~~ Law enforcement authorities shall not be notified of the findings if a student's alcohol or other drug test was obtained as a result of a district's voluntary random drug testing program pursuant to N.J.S.A. 18A:40A-22 et seq. and N.J.A.C. 6A:16-4.4.

K. Policy Review and Accessibility

N.J.S.A. 18A:40A-10; 18A:40A-11

N.J.A.C. 6A:16-4.2(a) and & (b)

The Board will annually review the effectiveness of Policy and Regulation 5530 on **student pupil** alcohol and drug abuse. The Board ~~may shall~~ solicit parent(s) or legal guardian(s), **student, pupil** and community input, as well as consult in the review process with local alcohol or other drug abuse prevention, intervention, and treatment agencies licensed by the New Jersey Department of Human Services.

This Ppolicy and Rregulation shall be ~~made~~ available annually, **disseminated** at the beginning of the school year, to all school staff ~~employees~~, **students pupils**, and parents(s) or legal guardian(s) **through the district website or other means**. Each newly hired employee and transferred pupil will be offered this policy and implementing regulations on his/her arrival in the district.

N.J.S.A. 18A:40A-1 et seq.; 18A:40A-7.1 et seq.

N.J.A.C. 6A:16-1.1 et seq.; 6A:16-4.1 et seq.; 6A:16-6.1 et seq.

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POLICY GUIDE

STUDENTS

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Sexual Harassment of Students

Oct 21

M

[See POLICY ALERT No. 225]

5751 SEXUAL HARASSMENT OF STUDENTS

The Board of Education will not tolerate sexual harassment of students by school employees, other students, or third parties. Sexual harassment of students is a form of prohibited sex discrimination. In accordance with Title IX of the Education Amendments of 1972 and the Code of Federal Regulations (CFR), 34 CFR §106, the school district adopts this Policy and implement practices to investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students, or third parties pursuant to 34 CFR §106.3(c). In addition, reports of sexual harassment shall also be investigated in accordance with the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

For the purposes of Policy 5751 and in accordance with 34 CFR §106:

1. "Sexual harassment" (34 CFR §106.30(a)) means conduct on the basis of sex that satisfies one or more of the following:
 - a. An employee of the school district conditioning the provision of an aid, benefit, or service of the school district on a student's participation in unwelcome sexual conduct;
 - b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the school district's education program or activity; or
 - c. "Sexual assault" as defined in 20 U.S.C. §1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. §12291(a)(10), "domestic violence" as defined in 34 U.S.C. §12291(a)(8), or "stalking" as defined in 34 U.S.C. §12291(a)(30).

Sexual harassment may take place electronically or on an online platform used by the school, including, but not limited to, computer and internet networks; digital platforms; and computer hardware or software owned or operated by, or used in the operations of the school.

In accordance with 34 CFR §106.8(a), any person may report sex discrimination, including sexual harassment using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.



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Sexual Harassment of Students

A school district with “actual knowledge” of sexual harassment in the educational program or activity of the school district against a student, must respond promptly in a manner that is not “deliberately indifferent”.

Any school employee who receives a complaint of sexual harassment or is aware of behavior that could constitute sexual harassment is required to report that information to the Title IX Coordinator in accordance with the provisions of 34 CFR §106.8(a) and B.1. of Regulation 5751. The district must report any potential child abuse in accordance with N.J.S.A. 18A:36-24; N.J.S.A. 18A:36-25; N.J.A.C. 6A:16-11.1; and Policy and Regulation 8462.

The Title IX Coordinator shall notify persons entitled to a notification pursuant to 34 CFR §106.8(a)(1) that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX and Policy and Regulation 5751 not to discriminate in such a manner in accordance with 34 CFR §106.8(b)(1).

The Title IX Coordinator shall prominently display the contact information required to be listed for the Title IX Coordinator pursuant to 34 CFR §106.8(b)(2)(i) on the school district’s website and in each handbook or catalog the school district makes available to persons entitled to a notification in accordance with 34 CFR §106.8(a). Policy and Regulation 5751 shall be prominently displayed on the district’s website and accessible to anyone.

Supportive measures shall be available to the Complainant, Respondent, and as appropriate, witnesses or other impacted individuals.

The school district shall use the grievance process outlined in 34 CFR §106.45 and Regulation 5751 to address formal complaints of sexual harassment. The school district shall offer both parties an appeal process as outlined in 34 CFR §106.45 and Regulation 5751 from a determination regarding responsibility for sexual harassment and from the Title IX Coordinator’s dismissal of a formal complaint or any allegations of sexual harassment.

The Title IX Coordinator shall be responsible for effective implementation of any remedies in accordance with 34 CFR §106.45(b)(7)(iv). The appropriate school official designated by the Superintendent, after consultation with the Title IX Coordinator, will determine sanctions imposed and remedies provided, if any.



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Sexual Harassment of Students

Consistent with the laws of New Jersey a student's parent must be permitted to exercise the rights granted to their child under this Policy, whether such rights involve requesting supportive measures, filing a formal complaint, or participating in a grievance process.

The Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, appeal officer, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR §106.45(b)(1)(iii).

The school district or any employee of the school district shall not intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX or Policy 5751, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this Policy, in accordance with 34 CFR §106.71(a).

For each school district response to sexual harassment required under 34 CFR §106.44, the school district shall create and maintain for a period of seven years, records in accordance with 34 CFR §106.45(b)(10).

The Superintendent or designee shall consult with the Board Attorney to ensure the school district's response to allegations of sexual harassment and the school district's grievance process are in accordance with 34 CFR §106.44 and 34 CFR §106.45.

Any time a report is made to the Title IX Coordinator or formal complaint is filed pursuant to this Policy and in accordance with 34 CFR §106, the Title IX Coordinator shall forward the report or complaint to the Principal of the school building attended by the alleged victim for the Principal to follow the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

34 CFR §106

United States Department of Education, Office for Civil Rights -- Questions and Answers on the Title IX Regulations on Sexual Harassment (July 20, 2021)

Adopted:



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POLICY GUIDE

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Long-Range Facilities Planning
Jul 17
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[See POLICY ALERT Nos. 131, 133, 156, 159 and 213]

7100 LONG-RANGE FACILITIES PLANNING

The Board of Education recognizes that sound planning based on accurate information is essential to the provision of suitable educational facilities. In order to ensure that future district construction is planned on the basis of need, the Board, in accordance with N.J.S.A. 18A:7G-4 and N.J.A.C. 6A:26-2.1 et seq., will maintain and submit a Long-Range Facilities Plan (LRFP) to the New Jersey Department of Education. Except as provided in N.J.A.C. 6A:26-3.164, no school facilities project will be considered or approved unless the district's LRFP has been submitted to and approved by the Commissioner of Education.

Long-range facilities planning by the school district shall be in accordance with the provisions of N.J.A.C. 6A:26-2 et seq.

~~The district may submit an amendment to an approved LRFP for review and approval by the Commissioner of Education at any time whenever it seeks to undertake a capital project that is inconsistent with the approved LRFP then in effect.~~

~~Early Childhood Program Aid (ECPA) Districts Only~~

~~The district will amend their LRFP annually, immediately following approval of the district's ECPA plan, to ensure that it is consistent with the approved ECPA plan required pursuant to N.J.S.A. 18A:7F-16 and N.J.A.C. 6A:24-3 et seq. or N.J.A.C. 6:19-3.1.~~

~~The Board shall review all facilities annually to determine if any of them are substandard pursuant to 6A:26-8.1 et seq. All substandard facilities must be initially approved by the County Superintendent of Schools. Such approvals are given for a maximum of two consecutive years, unless inspected by the New Jersey Department of Education, Division of Finance. The Board shall not continue their use without the express written consent of the County Superintendent of Schools. No substandard educational facility will be approved unless inspected by the Division of Facilities and Transportation in the Department of Education to ensure:~~

- ~~1. The facilities meet health, safety and educational adequacy standards for temporary, substandard facilities, as specified in N.J.A.C. 6A:26;~~



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Long-Range Facilities Planning

2. ~~A plan has been developed by the district and approved by the County Superintendent of Schools to upgrade the facilities to standard, fully approved conditions.~~

~~The County Superintendent will annually monitor the district's plans to upgrade facilities to fully approved status. The district will provide funds in the next immediate annual budget to correct the deficiencies about which the district is notified by the County Superintendent on or before October 1 annually. Failure to budget for the correction of deficiencies and to implement the corrections by the next September 1 following the October 1 notice will result in the Division of Facilities and Transportation ordering that the substandard facility be abandoned immediately.~~

~~The factors as outlined in N.J.A.C. 6A:26-8.1(e) will be taken into account in making a determination upon any application for the use of emergency substandard facilities.~~

~~N.J.S.A. 18A:7G-1 et seq.; 18A:11-1; 18A:33-1 et seq.; 18A:46-13
N.J.A.C. 6:23-1.1 et seq.; 6A:26-2.1 et seq.; 6A:26-8.1 et seq.~~

Adopted:



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Electronic Surveillance In School Buildings
and On School Grounds
Dec 17
M

[See POLICY ALERT Nos. 177 and 214]

7441 ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS AND ON SCHOOL GROUNDS

The Board of Education authorizes the use of electronic surveillance systems in school buildings and on school grounds to enhance the safety and security for school district staff, students, community members, and other building occupants and to protect the school district's buildings and grounds.

The content produced by the surveillance system under certain circumstances may be considered a student record, ~~and if so in which~~ it will be subject to the Board of Education policy and regulations regarding confidential student records. If the content of the surveillance system becomes the subject of a disciplinary proceeding, it shall be treated like other evidence in the proceeding, ~~and the district declares such use to be a legitimate educational interest.~~

In accordance with the provisions of N.J.S.A. 18A:41-9, if at least one school building of the school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the Board of Education shall enter into a Memorandum of Understanding (MOU) with local law enforcement authorities providing the authorities with the capacity to activate the equipment and view live streaming video. The MOU shall include the provisions of N.J.S.A. 18A:41-9 and any additional information required by law enforcement officials. In the event the parties to the MOU are unable to reach an agreement regarding any provision required to be included in the MOU as per N.J.S.A. 18A:41-9a, the County Prosecutor shall make the final determination regarding that provision. Nothing in N.J.S.A. 18A:41-9 shall be construed as to require the installation of video surveillance equipment capable of streaming live video wirelessly to a remote site from a school building that does not have the ability to have live streaming video.

The Board of Education shall post signage following statement shall be posted in a prominent, public place in buildings and on school grounds where electronic surveillance equipment may be used.



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Electronic Surveillance In School Buildings and On School Grounds

~~The Board of Education authorizes the use of electronic surveillance monitoring devices in school buildings and on school grounds. Therefore, all school buildings and school grounds within this school district may be monitored using such devices in accordance with Board Policy.~~

In addition to posting, the district shall notify school staff members, parent(s) or legal guardian(s), and students that electronic surveillance may be used in school buildings and on school grounds through publication in student and staff handbooks, school calendars, notice sent home with students, or any other effective means to publish the district's use of electronic surveillance equipment in school buildings and on school grounds.

N.J.S.A. 18A:41-9

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OPERATIONS

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Reporting Potentially Missing or Abused Children

Mar 20

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[See POLICY ALERT Nos. 94, 97, 100, 106, 133, 169, 180,
203, 208, 215 and 219]

8462 REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN

The Board of Education recognizes early detection of missing, abused, or neglected children is important in protecting the health, safety, and welfare of all children. In recognition of the importance of early detection of missing, abused, or neglected children, the Board of Education adopts this Policy pursuant to the requirements of N.J.S.A. 18A:36-24 and 18A:36-25. The Board provides this Policy for its employees, volunteers, or interns for the early detection of missing, abused, or neglected children through notification of, reporting to, and cooperation with the appropriate law enforcement and child welfare authorities pursuant to N.J.S.A. 18A:36-24 and 18A:36-25 et seq., N.J.A.C. 6A:16-11.1, N.J.S.A. 9:6-8.10, and N.J.A.C. 6A:22-4.1(d).

Employees, volunteers, or interns working in the school district shall immediately notify designated child welfare authorities of incidents of alleged missing, abused, and/or neglected children. Reports of incidents of alleged missing, abused, or neglected children shall be reported to the New Jersey State Central Registry (SCR) at 1-877 NJ ABUSE or to any other telephone number designated by the appropriate child welfare authorities. If the child is in immediate danger a call shall be placed to 911 as well as to the SCR.

The school district shall prominently display information about the Department of Children and Families' State Central Registry, a toll-free hotline for reporting child abuse, in each school of the district. The information shall give instructions to call 911 for emergencies and shall include directions for accessing the Department of Children and Families' website or social media platforms for more information on reporting abuse, neglect, and exploitation.

The information shall be in a format and language that is clear, simple, and understandable. The information shall be on a poster and displayed at each school in at least one high-traffic, highly and clearly visible public area that is readily accessible to and widely used by students, pursuant to N.J.S.A. 18A:33.28.



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Reporting Potentially Missing or Abused Children

The person having reason to believe that a child may be missing or may have been abused or neglected may inform the Principal or other designated school official(s) prior to notifying designated child welfare authorities if the action will not delay immediate notification. The person notifying designated child welfare authorities shall inform the Principal or other designated school official(s) of the notification, if such had not occurred prior to the notification. Notice to the Principal or other designated school official(s) need not be given when the person believes that such notice would likely endanger the reporter or student involved or when the person believes that such disclosure would likely result in retaliation against the student or in discrimination against the reporter with respect to his or her employment.

The Principal or other designated school official(s) upon being notified by a person having reason to believe that a child may be missing or may have been abused or neglected, must notify appropriate law enforcement authorities. Notification to appropriate law enforcement authorities shall be made for all reports by employees, volunteers, or interns working in the school district. Confirmation by another person is not required for a school district employee, volunteer, or intern to report the suspected missing, abused, or neglected child situation.

School district officials will cooperate with designated child welfare and law enforcement authorities in all investigations of potentially missing, abused, or neglected children in accordance with the provisions of N.J.A.C. 6A:16-11.1(a)5.

District Student Assistance

The district designates Coordinator as the school district's liaison to designated child welfare authorities to act as the primary contact person between the school district and child welfare authorities with regard to general information sharing and the development of mutual training and other cooperative efforts. The district designates the Superintendent or designee as the school district's liaison to law enforcement authorities to act as the primary contact person between the school district and law enforcement authorities, pursuant to N.J.A.C. 6A:16-6.2(b)1, consistent with the Memorandum of Agreement, pursuant to N.J.A.C. 6A:16-6.2(b)13.

An employee, volunteer, or intern working in the school district who has been named as a suspect in a notification to child welfare and law enforcement authorities regarding a missing, abused, or neglected child situation shall be entitled to due process rights, including those rights defined in N.J.A.C. 6A:16-11.1(a)9.



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Reporting Potentially Missing or Abused Children

The Superintendent or designee shall provide training to school district employees, volunteers, or interns on the district's policy and procedures for reporting allegations of missing, abused, or neglected child situations. All new school district employees, volunteers, or interns working in the district shall receive the required information and training as part of their orientation.

There shall be no reprisal or retaliation against any person who, in good faith, reports or causes a report to be made of a potentially missing, abused, or neglected child situation pursuant to N.J.S.A. 9:6-8.13.

N.J.S.A. **18A:33-28**; 18A:36-24; 18A:36-25 et seq.

N.J.A.C. 6A:16-11.1

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POLICY GUIDE

OPERATIONS
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Breakfast Offer Versus Serve (OVS)
Dec 17
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[See POLICY ALERT Nos. 202 and 214]

[For School Districts that Implement a Breakfast Offer Versus Serve Program]

8507 BREAKFAST OFFER VERSUS SERVE (OVS)

The Board of Education, to be in compliance with the Healthy Hunger Free Kids Act (HHFKA) of 2010, adopts this Offer Versus Serve (OVS) Policy. Offer Versus Serve is a Policy for Federally reimbursable meals that allows students to decline a certain number of food components in the meal to reduce plate waste and food cost. Board of Education approval to implement a Breakfast OVS Policy is optional at all grade levels. The provisions of the Breakfast OVS Policy shall be in accordance with the requirements of the HHFKA of 2010.

A school breakfast eligible for Federal reimbursement shall offer four food items from the three food components in the appropriate amounts per grade grouping:

- ~~Fruit or vegetable or juice~~ (including optional vegetable);
- ~~Milk; and~~ Grains (including optional meat/meat alternate)
- Grains (including optional meat/meat alternate); Milk

Students are allowed to decline one of the four food items offered, **but must select at least a half cup of either fruit or half cup of vegetable or half cup of a fruit/vegetable combination.**

After taking the half cup fruit or half cup of vegetable or half cup of a fruit/vegetable combination, students must select at least two additional food items in the full amounts (per grade group requirements) to count toward the reimbursable offer versus serve meal.

A student's decision to accept all four food items or to decline one food item shall not affect the price charged for the meal as the breakfast is priced as a unit. If students do not choose enough food items to comprise a reimbursable meal, a la carte prices will be charged.



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Breakfast Offer Versus Serve (OVS)

School staff members cannot make exceptions to the Policy, such as requiring every student to take a particular food component. It is the student's choice to select any three or all four food items of the reimbursable meal.

At each school implementing this OVS Policy, school food service staff members will be trained annually on the provisions of the district's Breakfast OVS Policy.

[Select One Option

~~Breakfast OVS will be implemented at the following schools: (List all schools in the district that will implement a Breakfast OVS Policy)~~

~~Breakfast OVS will be implemented in all schools in the district.]~~

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Adopted:



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Teaneck Public Schools

Regular Public Meeting

April 27, 2022

School Operations and Curriculum - 1.

that the Board approve a research project by Sean Gordon, Grand Canyon University Doctoral Student. The proposed research project (attached) is to explore how teachers describe the ways their participation in a school's leadership decision-making process influences their teaching practices and student outcomes. No students would be involved in the research.

Explanation:

Mr. Gordon, grade 5 teacher at Benjamin Franklin Middle School would conduct the interviews and focus group sessions with teachers. The participants would be assigned an alphanumeric code to hide their identity.

After Board approval, Mr. Gordon would submit the approval from the Institutional Review Board (IRB).

ATTACHMENTS:

Description	Type
Research Proposed Project - S. Gordon Grand Canyon Univ	Cover Memo



Application for Approval of a Proposed Research Project by a Teaneck Employee

Applicant's Name: Mr. Sean F. Gordon

Position/School: 5th Grade Teacher/BFMS

Date of Application: March 21, 2022

Please provide the following information, with as much detail as possible:

State the purpose of the research project: The purpose of this qualitative descriptive study is to explore how teachers describe the ways their participation in a school's leadership decision-making process influences their teaching practices and student outcomes within a school district in a Northeastern metropolitan area of the United States.

Detailed description of the research project: The research project will include a semi-structured interview and focus group sessions. The goal is to better understand if the school's leadership empowers teachers in the school district decision-making committees. The researcher hope is to gain perspective on how schools can address critical issues such as student outcomes and teaching practices.

To what degree, if any, the project will interrupt or displace the regular instructional program: It will not interrupt or displace the regular instructional program. All semi-structured interviews and focus group session will be taking place outside of school hours.

Projection of the number of pupils involved in the research project: This research project does not include pupils. It will only required general education teachers

List staff members who will be involved: All general education teachers who have a minimum of three years of experience in the school district and have been on a school leadership committee.

List the period of time will be devoted to the research project: This research project is projected to take a minimum of two to three months.

List the project costs and the source of funding for this research project: There is no cost on the part of the district or potential participants.

Provide any background information necessary to an understanding of the project: This dissertation project is to explore how teachers feel their voices, impact, and influences affect their teaching practices, student outcomes and overall school improvement. The researcher will need to communicate with general education teachers who have a minimum of three years teaching experience in the district and have been or currently on a school leadership committee.

Description of the means by which the research project will be evaluated: The researcher will use the interview and focus group sessions information to identify trends and ideas that will



answer the questions on how teachers feel their voices, impact, and influences affect their teaching practices, students outcomes and overall school improvement. All participants will have an Alphanumeric code to hide their identity.

Describe the contribution the project will make to the educational program of this district: The insight gathered in this study regarding teacher experiences in school leadership decision-making processes may lead to a greater understanding of how their participation in these decisions can be beneficial for successful student outcomes and teaching practices.

Other comments: The Topic: Teachers' Experiences in the school's leadership decision-making process. The goal is to see if there is a gap between teachers and school leadership when it comes to decision-making in schools.

Teaneck Public Schools

Regular Public Meeting

April 27, 2022

Finance and Budget - 2.

that the Board approve 2021-2022 budget transfers for the month of February 2022 which are attached and a part of the official record.

Explanation:

ATTACHMENTS:

Description	Type
Transfers February 2022	Cover Memo

		DESCRIPTION	AMOUNT TRANSFERRED	
ACCOUNT			From	To
19539	11-000-262-520-98-54-0-0	INSURANCE/ GENERAL	30,000.00	
19539	11-000-291-270-99-21-0-0	INS EMPL/GROUP HLTH BNFT		(30,000.00)
			\$ 30,000.00	\$ (30,000.00)
EXPLANATION: BO- CyberInsurance_SY21-22 Adjustment				
19540	11-000-251-330-83-50-0-0	PRCH'D PROF'L SERVICES/OSBM	10,000.00	
19540	11-000-291-270-99-21-0-0	INS EMPL/GROUP HLTH BNFT		(10,000.00)
			\$ 10,000.00	\$ (10,000.00)
EXPLANATION: BO-PhoenixAdvisorsDistrBonds Adjustment				
19545	20-483-100-610-22-46-I-C	ESSER-II SP.ED.WRK PRGM SUPPS	(495.63)	
19545	20-483-400-732-22-31-I-C	ESSER-II SP ED WRK PRGM EQUIP	(546.00)	
19545	20-483-200-600-22-49-I-C	ESSER-II SP.ED WRK PRGM SUPPL		1,041.63
			\$ (1,041.63)	\$ 1,041.63
EXPLANATION: TSD-WPrgmKiosks-nonInstrSupp Adjustment				
19548	11-190-100-610-63-40-5-5	INSTRUCTIONAL SUPPLIES	(500.00)	
19548	11-000-270-512-63-52-5-5	FIELD TRIPS/TRANSPORTATION		500.00
			\$ (500.00)	\$ 500.00
EXPLANATION: HawthrneSchl-4GrTransportcost Adjustment				
19551	11-190-100-610-18-40-4-4	INSTRUCTIONAL SUPPLIES/#4	(650.00)	
19551	11-000-270-512-63-52-4-4	TRNSP/FIELD TRIPS/# 4		650.00
			\$ (650.00)	\$ 650.00
EXPLANATION: HawthrneSchl-4GrTransportcost Adjustment				
19559	11-000-270-615-83-49-0-0	TRANSPORTATION SUPPLIES/MAINT	(500.00)	
19559	11-000-270-890-83-52-0-0	OTHER MISC. EXPENSE TRANSP.		500.00
			\$ (500.00)	\$ 500.00
EXPLANATION: TPS-BusMaintanance&InspectCost Adjustment				
19560	11-190-100-610-18-40-J-J	GENERAL INSTRUCT'L SUPPLIES	(530.25)	
19560	11-190-100-610-71-32-J-J	EQUIP/TJ	(1,470.67)	
19560	11-000-218-600-73-49-J-J	GUIDANCE SUPPLIES/TJMS		2,000.92
			\$ (2,000.92)	\$ 2,000.92
EXPLANATION: TJMS-MiscGraduationSuppliesExp Adjustment				
19563	11-000-291-270-99-21-0-0	INS EMPL/GROUP HLTH BNFT	(258,000.00)	
19563	11-000-100-562-49-61-C-C	TUITN/PUB SCH/SP'L ED		22,488.00
19563	11-000-100-565-49-64-C-C	TUITN/BERGEN BOSS		80,893.00
19563	11-000-100-566-49-61-C-C	TUITN/PRIV SCH/SP'L ED		154,619.00
			\$ (258,000.00)	\$ 258,000.00
EXPLANATION: SpcSvcs-Tuition/SettlementPayt Adjustment				
19564	12-000-261-730-89-32-1-D	MAINTENANCE EQUIPMENT	(22,354.38)	
19564	11-000-262-610-89-49-1-D	CUSTODIAL/OPERATIONS SUPPLIES		22,354.38
			\$ (22,354.38)	\$ 22,354.38
EXPLANATION: O&M-AtrA _Custodial supplies Adjustment				
19565	11-190-100-500-71-49-T-H	THS GRADUATION	(8,318.00)	
19565	11-000-240-600-71-49-T-H	ADMIN SUPPLIES/THS		8,318.00
			\$ (8,318.00)	\$ 8,318.00
EXPLANATION: BO-graduation supplies for THS Adjustment				
19625	11-000-291-270-99-21-0-0	INS EMPL/GROUP HLTH BNFT	(229,928.07)	
19625	11-000-230-331-81-56-0-D	FEES/LEGAL		206,913.42
19625	11-000-291-290-99-20-H-D	SICK/VAC/PD REIMBURSEMENT		23,014.65
			\$ (229,928.07)	\$ 229,928.07
EXPLANATION: BO-ToClearNegativeBalances Adjustment				
19642	11-401-100-890-29-40-T-H	OTHER EXP/CO-CURRIC/THS	(8,428.00)	
19642	12-000-240-730-71-32-T-H	EQUIP/THS/ADMIN		8,428.00
			\$ (8,428.00)	\$ 8,428.00
EXPLANATION: THS-Light Board Adjustment				

ACCOUNT		DESCRIPTION	AMOUNT TRANSFERRED	
			From	To
19653	11-213-100-101-34-10-0-J	CONTR SAL/TCHR SE/RR TJ	(11,460.26)	
19653	11-214-100-101-32-10-0-E	CONTR SAL/TCHR/AUTISM		4,326.56
19653	11-219-100-101-38-10-H-D	OTHR SAL/HOME INSTR/SPED		7,133.70
			<u>\$ (11,460.26)</u>	<u>\$ 11,460.26</u>
EXPLANATION: BO-3-15-22PayrollCNBgrpB Adjustment				
19658	11-140-100-101-71-10-0-H	CONTR SAL/TCHR DEANS/HS	(23,513.34)	
19658	11-150-100-101-38-10-H-D	HOME INSTRUC/ALTERN EDUC		23,513.34
			<u>\$ (23,513.34)</u>	<u>\$ 23,513.34</u>
EXPLANATION: BO-PayrollAdj-3.15.22-GrpJ-2 Adjustment				
19664	20-218-200-600-61-49-K-K	NON INST'L SUPPLIES/PRE-K	(6,105.37)	
19664	20-218-200-105-61-10-K-K	CONTR SALARY/SECRETARY		6,105.37
			<u>\$ (6,105.37)</u>	<u>\$ 6,105.37</u>
EXPLANATION: BO-Fnd20ClearNegBal_3.31.22 Adjustment				
19665	11-120-100-101-83-15-0-0	CONTR SAL/LUNCH DUTY	(120,944.91)	
19665	11-000-266-100-71-18-H-H	SECURITY SERVICES		120,944.91
			<u>\$ (120,944.91)</u>	<u>\$ 120,944.91</u>
EXPLANATION: BO-Fnd10-ClearNegBal_2.28.22 Adjustment				

 FINANCE COMMITTEE SIGNATURE

 DATE

Teaneck Public Schools

Regular Public Meeting

April 27, 2022

Finance and Budget - 3.

that the Board approve the attached list of virtual Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent (District funded \$1,792.64) (Grant Funded \$0) (Title II funded \$1,273.18) total cost of \$3,065.82.

Explanation:

NJDOE requires approval by the Superintendent and the Board of Education for attendance at and reimbursement for seminars and conferences.

ATTACHMENTS:

Description	Type
Prof Dev - April 2022 - Spec Ed	Cover Memo
Prof. Dev. C&I -Bus Office	Cover Memo
Add'l Prof Dev. - C&I - BOffice	Cover Memo
Add'l Prof Dev - April 2022 - Spec Ed	Cover Memo

Professional Development

Name: Kathryn King-Dyker

School or Department: Teaneck High School

Conference/Seminar/Workshop: Best Practices for Addressing Mental Health Issues in your Schools

Location: Virtual

Dates: 4/27/2022

Estimated Cost: \$279. (District funded)

Explanation: This course will cover best practices for common mental health concerns like anxiety and depression by addressing early intervention strategies, warning signs, what's normal behavior for different age groups, deescalating tools, prevention activities, and provide crisis resources.

Name: Ivy Stern, Aja Hanna, Yonit Malina

School or Department: TJMS

Conference/Seminar/Workshop: Neurodiversity & Regulation Differences in Working with a Neurodiverse Population

Location: Windsor Bergen Academy, Ridgewood, NJ

Dates: 4/29/2022

Estimated Cost: \$0.

Explanation: This professional development will provide strategies on how to work with neurodiverse students, co-regulation techniques and foster self-regulation growth in students.

Name: Dr. Kim Buxenbaum

School or Department: Central Office

Conference/Seminar/Workshop: 2022 NJASA Spring Conference – The Balancing Act: Connecting Life, Leadership and Wellness

Location: Harrah's Resort – Atlantic City, NJ

Dates: May 18-20, 2022

Estimated Cost: \$536.20 (District funded)

Explanation: This three day conference will explore various topics such as Leading and Literacy, Covid-19 mental health, the foundation for Social and Emotional learning, teaching functional skills and activities, and a plethora of additional pertinent information.

AMENDED

Name: Dr. Kim Buxenbaum, Dr. Maura Tuite, Keisha Golding-Cooper, and Adrienne Williams, Nick Campestre

School or Department: District Staff from Central office and THS

Conference/Seminar/Workshop: Advancing School Mental Health Conference

Location: Virtual

Dates: 10/14-15/2021

Estimated Cost: \$875.00 (Grant funded)

Explanation: Nick Campestre was mistakenly omitted from the August 2021 agenda.

Name: Ilona Szewczyk

School or Department: BFMS

Conference/Seminar/Workshop: Study Notes ABA LLC

Location: Virtual

Dates: 5/23/2022

Estimated Cost: \$130.00 (District Funded)

Explanation: This professional development includes four levels of behavioral strategies for student improvement.

Name: Monica Bagan

School or Department: BFMS

Conference/Seminar/Workshop: The New Jersey Center for Civic Education

Location: Ramapo College – Mahwah, NJ

Dates: 5/26/2022

Estimated Cost: \$0.

Explanation: This workshop illustrates a constructivist approach to the teaching of civics, with eight video programs, each dedicated to one teacher's multi-part lesson. Developed in collaboration with the National Council for the Social Studies and the Center for Civic Education.

Name: J. Ginsburg

School/Department: Ma'Ayanot School, Teaneck (non-public)

Conference/Seminar/Workshop: AP U.S. Government and Politics Teacher Preparation

Vendor: Rice University

Location: Virtual

Dates: July 11th – July 15th, 2022

Estimated Cost: \$550.00 (Title II Funded via account #: 20-270-200-580-92-50-I-M)

Explanation: To support nonpublic, Title II professional development.

Name: M. Tal-Timen

School/Department: Ma'Ayanot School, Teaneck (non-public)

Conference/Seminar/Workshop: Strengthen Language Instruction by Making Best Use of Google Classroom

Vendor: Bureau of Educational Research (BER)

Location: Virtual

Dates: May 18th, 2022

Estimated Cost: \$279.00 (Title II Funded via account #: 20-270-200-580-92-50-I-M)

Explanation: To support nonpublic, Title II professional development.

Name(s): Y. Samuels and T. Kalkstein

School/Department: Ma'Ayanot School, Teaneck (non-public)

Conference/Seminar/Workshop: Expository Writing Instruction I

Vendor: The Windward Institute

Location: Virtual

Dates: June 27th – June 29th, 2022

Estimated Cost: \$1,250.00 (Title II Funded via account #: 20-270-200-580-92-50-I-M)

Explanation: To support nonpublic, Title II professional development.

Name: R. Taubes

School/Department: Ma'Ayanot School, Teaneck (non-public)

Conference/Seminar/Workshop: Explicit Reading Instruction

Vendor: The Windward Institute

Location: Virtual

Dates: July 25th, 2022

Estimated Cost: \$225.00 (Title II Funded via account #: 20-270-200-580-92-50-I-M)

Explanation: To support nonpublic, Title II professional development.

Name(s): H. Benjamin, A. Katzenstein, and C. Myers

School/Department: Ma'Ayanot School, Teaneck (non-public)

Conference/Seminar/Workshop: Teaching Students How To Write a DBQ Essay

Vendor: The Windward Institute

Location: Virtual

Dates: May 4th, 2022

Estimated Cost: \$360.00 (Title II Funded via account #: 20-270-200-580-92-50-I-M)

Explanation: To support nonpublic, Title II professional development.

Name(s): T. Rapps, A. Miller, S. Kur, and H. Benjamin

School/Department: Ma'Ayanot School, Teaneck (non-public)

Conference/Seminar/Workshop: The Language of Instruction for Powerful Learning: Topics and Techniques for Teachers.

Vendor: The Windward Institute

Location: Virtual

Dates: July 18th – July 21st, 2022

Estimated Cost: \$2,500.00 (Title II Funded via account #: 20-270-200-580-92-50-I-M)

Explanation: To support nonpublic, Title II professional development.

Professional Development

Name: Frank Piccininni
School or Department: Teaneck High School
Conference/Seminar/Workshop: Implementing the Middle School Civics Mandate
Location: Ramapo College, Ramapo, New Jersey
Dates: May 26, 2022
Estimated Cost: \$0.00 –Substitute Required – (No Funding Required)

Name: Victor Stanic
School or Department: Benjamin Franklin Middle School
Conference/Seminar/Workshop: Implementing the Middle School Civics Mandate
Location: Ramapo College, Ramapo, New Jersey
Dates: May 26, 2022
Estimated Cost: \$0.00 –Substitute Required – (No Funding Required)

Name: Danielle Cata
School or Department: Benjamin Franklin Middle School
Conference/Seminar/Workshop: Implementing the Middle School Civics Mandate
Location: Ramapo College, Ramapo, New Jersey
Dates: May 26, 2022
Estimated Cost: \$0.00 –Substitute Required – (No Funding Required)

Name: Odette Vovra
School or Department: Whittier Elementary School
Conference/Seminar/Workshop: Annual Foreign Language Educators of New Jersey
Conference (FLENJ)
Location: Virtual Conference
Dates: April 29, 2022
Estimated Cost: \$0.00 –Substitute Required – (No Funding Required)

Name: Steven Lewis
School or Department: Business Office
Conference/Seminar/Workshop: Annual conference for School Business Administrators
Location: Atlantic City, NJ
Dates: June 7-9, 2022
Estimated Cost: \$622.44 – No Substitute Required (District Funded)

Additional Professional Development

Name: Joseph Murphy III
School or Department: Benjamin Franklin/Thomas Jefferson Middle Schools
Conference/Seminar/Workshop: New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educations (NJTESOL/NJBE) 2022 Annual Spring Conference
Location: New Brunswick, New Jersey
Dates: June 3, 2022
Estimated Cost: \$317.63 –Substitute Required – Title III Grant Funded

Name: Adriana Lagomarsino
School or Department: Teaneck High School
Conference/Seminar/Workshop: New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educations (NJTESOL/NJBE) 2022 Annual Spring Conference
Location: New Brunswick, New Jersey
Dates: June 3, 2022
Estimated Cost: \$318.33 –Substitute Required – Title III Grant Funded

Name: Diana Sanchez
School or Department: Whittier Elementary School
Conference/Seminar/Workshop: New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educations (NJTESOL/NJBE) 2022 Annual Spring Conference
Location: New Brunswick, New Jersey
Dates: June 3, 2022
Estimated Cost: \$319.59 –Substitute Required – Title III Grant Funded

Name: Jennifer Cortez
School or Department: Hawthorne/Lowell Elementary Schools
Conference/Seminar/Workshop: New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educations (NJTESOL/NJBE) 2022 Annual Spring Conference
Location: New Brunswick, New Jersey
Dates: June 3, 2022
Estimated Cost: \$317.63 –Substitute Required – Title III Grant Funded

Name: Jenine Kea & Delia Pomaes
School or Department: Business Office - Payroll
Conference/Seminar/Workshop: NJASBO – Payroll Administrative Assistant Program
Location: Birchwood Manor, Whippany, NJ
Dates: May 17, 2022
Estimated Cost: \$225.00 Substitute Required: No District Funded

Additional Professional Development

Name: Danielle Cardona, Iris Hernandez, Lucy Ramos, Jayne Rigg, and Ilona Szewczyk

School or Department: TJMS/THS

Conference/Seminar/Workshop: Neurodiversity & Regulation Differences in Working with a Neurodiverse Population

Location: Windsor Bergen Academy, Ridgewood, NJ

Dates: 4/29/2022

Estimated Cost: \$0.

Explanation: This professional development will provide strategies on how to work with neurodiverse students, co-regulation techniques and foster self-regulation growth in students.

Name (s): T. Rapps

School/Department: Ma'ayanot School, Teaneck (non-public)

Conference/Seminar/Workshop: Expository Writing Instruction I, Section 2

Vendor: The Windward Institute

Location: Virtual

Dates: August 23rd – August 25th, 2022

Estimated Cost: \$625.00 – (Title II Funded via account #: 20-270-200-580-92-50-I-M)

Explanation: To support nonpublic, Title II professional development.

Name (s): Karen Kramer

School/Department: Central Office / Grants

Conference/Seminar/Workshop: Eastern Seaboard Apprenticeship Conference

Location: Harrah's Resort, Atlantic City, NJ

Dates: May 19th, 2022

Estimated Cost: \$164.60 (Title II Funded via account #: 20-270-200-580-19-50-I-0)

Explanation: To explore current trends for apprenticeships which are a key component of career and Technical Education (CTE) and work based learning.

Teaneck Public Schools

Regular Public Meeting

April 27, 2022

Finance and Budget - 4.

that the Board approve the attached list of Student Field Trips, as approved by the Superintendent (PASS Grant Funded \$2,130.84) and (District Funded \$332) (Parent Funded \$5,915) (PTA Funded \$3,613.52) (PTO Funded \$5,235) total cost \$17,226.36.

Explanation:

NJDOE requires approval by the Superintendent and the Board of Education for attendance at and payment for student field trips.

ATTACHMENTS:

Description	Type
Add'l Worksite List for THS	Cover Memo
C&I Field Trips April 2022	Cover Memo
Field Trip - April 2022 - Spec Ed	Cover Memo
C&I Additional Field Trips April 2022	Cover Memo

Liberty Science Center
222 Jersey City Blvd
Jersey City, NJ 07305

Josh's Hand Car Wash
101 Route 4 West
Englewood, NJ 07631

Field Trips

AMENDED MOTION

Name: Brittany Butler, Jane Fahey, Willa Rudy, Five Parent Chaperones

School or Department: Whittier Elementary School

Trip Planned: Van Saun Park

Location: Paramus, New Jersey

19 Students

Date(s): June 10, 2022

Depart: 9:15 am

Return: 2:00 pm

Rain Date: June 13, 2022

Estimated Cost: \$450.00- Substitute Not Required (Parent Funded)

EXPLANATION: The kindergarten students will learn about animals and their habitats and offer the students the opportunity to see how animals adapt to their habitat.

Name: Jahari Jacobs, Terrence Williams, Michael Smith, Jean McVerry, Walter Hickey, Katherine Crimmins, Margaret Tewey, Patrick O'Connor, Barbara Preziosi, William Mazerolle, Elzbieta Biernacka, Dominique Chiu, Mickell Taylor

School or Department: Benjamin Franklin Middle School

Trip Planned: Teaneck Swim Club

Location: Teaneck, New Jersey

119 Students

Date(s): June 2, 2022

Depart: 8:45 AM

Return: 2:00 PM

Rain Date: June 3, 2022

Estimated Cost: \$2,975.00- Substitute Required (Parent Funded)

EXPLANATION: This is the eighth grade culminating and celebratory graduation trip.

WALKING TRIP

Name: Todd Murphy, Linea Rondael, Bettina Peets

School or Department: Teaneck High School

Trip Planned: Theodora Smiley Lacey School

Location: Teaneck, New Jersey

21 Students

Date(s): March 29, 2022

Depart: 9:00 AM

Return: 12:00 PM

Estimated Cost: \$0.00- Substitute Required (No Funding Required)

EXPLANATION: The high school students from the cast of the spring musical, *The Wiz*, will be performing songs for the kindergarten students.

Name: Christine Mayers

School or Department: Teaneck High School

Trip Planned: African Burial Ground

Location: New York, New York

13 Students

Date(s): May 6, 2022

Depart: 9:30 AM

Return: 2:00 PM

Estimated Cost: \$0.00- Substitute Required (No Funding Required)

EXPLANATION: The Black Youth Organization students will learn the history, experiences, and culture of African Americans in New York.

Field Trips

Name: Nina Lionetti, Valerie Astor, Jean Choi, Three Parent Chaperones

School or Department: Whittier Elementary School

Trip Planned: Benjamin Franklin Middle School

Location: Teaneck, New Jersey

32 Students

Date(s): May 6, 2022

Depart: 9:00 AM

Return: 2:00 PM

Estimated Cost: \$0.00- Substitute Required (No Funding Required)

EXPLANATION: Benjamin Franklin Middle School students will teach the National Elementary Honor Society/Teaneck Academically Gifted students (NEHS/TAG) about biodiversity and how to help our local and global environment.

Name: Jean-Gratien Uwisyaye, Josephine Cinella, Veronica Lopez, Erin Lafont, Victor Stanic

School or Department: Benjamin Franklin Middle School

Trip Planned: Patisserie Florentine in Closter

Location: Closter, New Jersey

41 Students

Date(s): May 23, 2022

Depart: 9:00 AM

Return: 1:30 PM

Estimated Cost: \$0.00- Substitute Required (No Funding Required)

EXPLANATION: Students in seventh grade will improve their conversational skills in French and experience the making of pastries and a tour of the chef's kitchen.

WALKING TRIP

Name: Karen Butler, Two Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: Teaneck Public Library

Location: Teaneck, New Jersey

23 Students

Date(s): April 19, 2022

Depart: 12:30 PM

Return: 3:00 PM

Rain Date: April 26, 2022

Estimated Cost: \$0.00- Substitute Not Required (No Funding Required)

EXPLANATION: The students in 5th grade will learn about the library and sign out books to read.

WALKING TRIP

Name: Karen Butler, Two Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: Teaneck Public Library

Location: Teaneck, New Jersey

23 Students

Date(s): April 21, 2022

Depart: 12:30 PM

Return: 3:00 PM

Rain Date: April 28, 2022

Estimated Cost: \$0.00- Substitute Not Required (No Funding Required)

EXPLANATION: The students in 5th grade will learn about the library and sign out books to read.

Field Trips		
Name: Amy Moran		
School or Department: Teaneck High School		
Trip Planned: Red Bank Regional High School		
Location: Little Silver, New Jersey		10 Students
Date(s): May 13, 2022	Depart: 6:00 PM	Return: 11:00 PM
Estimated Cost: \$250.00- Substitute Not Required (Parent Funded)		
EXPLANATION: Students in the Spectrum Club will attend the GAYLA dance for LGBTQIA+ New Jersey public school students held at Red Bank Regional High School.		

FIELD TRIPS

Trip Leader(s): Gianni Hidalgo J. Juxon-Smith
School/Department: Teaneck High School (FORUM)
Trip Planned: Maggiano's
Destination: Hackensack, NJ
Dates: May 2, 2022
Estimated Cost: \$741.34 (PASS Grant funded)

EXPLANATION: Students will learn the importance of practicing positive social skills and demonstrate proper table etiquette.

Trip Leader(s): Gianni Hidalgo J. Juxon-Smith
School/Department: Teaneck High School (FORUM)
Trip Planned: High Exposure – Indoor Rock Climbing
Destination: Northvale, NJ
Dates: May 9, 2022
Estimated Cost: \$669.50 (PASS Grant funded)

EXPLANATION: Students will engage in indoor rock-climbing activity which will promote positive social skills, group support, and problem solving skills.

Trip Leader(s): Lisa Sgambati
School/Department: Teaneck High School (MD/Transition Classes)
Trip Planned: Overpeck Park
Destination: Ridgefield Park, NJ
Dates: April 29, 2022
Estimated Cost: \$0.

EXPLANATION: The students in the Autism/MD and Transition classes would participate in structured community outings and activities as part of the curriculum. The activities would provide an opportunity for students to practice skills needed for daily living and be rewarded for positive group participation. Transition students would demonstrate their ability to perform in the community, and use the skills learned in class.

Trip Leader(s): Lisa Sgambati
School/Department: Teaneck High School (MD/Transition Classes)
Trip Planned: Van Saun Park
Destination: Paramus, NJ
Dates: May 13, 2022
Estimated Cost: \$90. (Parent Funded)

EXPLANATION: The students in the Autism/MD and Transition classes would participate in structured community outings and activities as part of the curriculum. The activities would provide an opportunity for students to practice skills needed for daily living and be rewarded for positive group participation. Transition students would demonstrate their ability to perform in the community, and use the skills learned in class.

FIELD TRIPS

Trip Leader(s): Lisa Sgambati
School/Department: Teaneck High School (MD/Transition Classes)
Trip Planned: Teaneck Cinemas
Destination: Teaneck, NJ
Dates: May 20, 2022
Estimated Cost: \$132. (District Funded)

EXPLANATION: The students in the Autism/MD and Transition classes would participate in structured community outings and activities as part of the curriculum. The activities would provide an opportunity for students to practice skills needed for daily living and be rewarded for positive group participation. Transition students would demonstrate their ability to perform in the community, and use the skills learned in class.

Additional Field Trips

AMENDED MOTION- DATE CHANGE FROM APRIL 28, 2022 TO APRIL 25, 2022 AND ADDITIONAL STAFF (This trip was Board approved on March 16, 2022)Name: Jennifer Rome, Annie Matesic, Nadeen Alawi, **Janine Lawler**, Six Parent Chaperones

School or Department: Whittier Elementary School

Trip Planned: Sea Life Aquarium/Legoland

Location: East Rutherford, New Jersey

54 Students

Date(s): **April 25, 2022 (new date)** Depart: 8:30 am

Return: 2:00 pm

Estimated Cost: \$1,434.00- Substitute Not Required (Parent Funded)

EXPLANATION: The second grade students will learn about sea animals and the importance of ocean life and use their imaginations to build and create inventions.

WALKING TRIP

Name: Karen Butler, Two Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: Teaneck Public Library

Location: Teaneck, New Jersey

23 Students

Date(s): May 24, 2022

Depart: 12:30 pm

Return: 3:00 pm

Rain Date: June 1, 2022

Estimated Cost: \$0.00- Substitute Not Required (No Funding Required)

EXPLANATION: The students in 5th grade will learn about the library and sign out books to read.

WALKING TRIP

Name: Karen Butler, Two Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: Teaneck Public Library

Location: Teaneck, New Jersey

23 Students

Date(s): May 26, 2022

Depart: 12:30 pm

Return: 3:00 pm

Rain Date: June 2, 2022

Estimated Cost: \$0.00- Substitute Not Required (No Funding Required)

EXPLANATION: The students in 5th grade will learn about the library and sign out books to read.

WALKING TRIP

Name: Karen Butler, Two Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: Teaneck Public Library

Location: Teaneck, New Jersey

23 Students

Date(s): June 8, 2022

Depart: 12:30 pm

Return: 3:00 pm

Estimated Cost: \$0.00- Substitute Not Required (No Funding Required)

EXPLANATION: The students in 5th grade will learn about the library and sign out books to read.

Additional Field Trips

WALKING TRIP

Name: Karen Butler, Two Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: Teaneck Public Library

Location: Teaneck, New Jersey

23 Students

Date(s): June 9, 2022

Depart: 12:30 pm

Return: 3:00 pm

Estimated Cost: \$0.00- Substitute Not Required (No Funding Required)

EXPLANATION: The students in 5th grade will learn about the library and sign out books to read.

 Name: Tawana Smith, Deirdre Ayala, Kristen Ferreira, Emily Fucarino, Samuel Griffin, Sandra Warren-Givens, Rahena Loskor, Latoya Johnson, Twelve Parent Chaperones

School or Department: Hawthorne Elementary School

Trip Planned: The Funplex

Location: East Hanover, New Jersey

67 Students

Date(s): June 9, 2022

Depart: 9:00 AM

Return: 2:30 PM

Estimated Cost: \$3,613.52- Substitute Required (PTA Funded)

EXPLANATION: The students in fourth grade will engage in physical and social-emotional skills and challenges with their teachers and peers. As they prepare to move on to middle school next year, the activities planned will continue to help them learn to get along with others.

 Name: Pete LoGiudice, Ashley Davis, Valarie Astor, Mindy Fliegelman, Gerald Henry, Keith Orapello, James DiMicelli, Jane Fahey, Qudasia Abbassi, Twenty Parent Chaperones

School or Department: Whittier Elementary School

Trip Planned: The Funplex

Location: East Hanover, New Jersey

100 Students

Date(s): June 9, 2022

Depart: 8:15 AM

Rain Date: June 10, 2022

Return: 3:00 PM

Estimated Cost: \$5,235.00- Substitute Required (PTO Funded)

EXPLANATION: This is the annual trip for fourth grade students. Students will learn appropriate social skills and teamwork with their peers.

 Name: Emily Smith, Amanda Estevez, Brittany Shepard, Danielle Annunziata, Peter Antonakis, Arielle Van Gulick, MeiLinh LaMui, Sheena Wester, Nisrene Hammoud, Monica Lawson, Three Paraprofessionals, Eighteen Parent Chaperones

School or Department: Lacey Elementary School

Trip Planned: Van Saun Park

Location: Paramus, New Jersey

150 Students

Date(s): May 17, 2022

Depart: 9:30 AM

Return: 1:00 pm

Estimated Cost: \$2,150.00 – No Substitute Required (Parent Funded)

EXPLANATION: The students will learn about animals in their own town and backyard, tour the zoo and ride the train at the park.

Additional Field Trips		
<hr/>		
Name: Douglas Book, Ryan Pruitt		
School or Department: Teaneck High School		
Trip Planned: Dwight Morrow High School		
Location: Englewood, New Jersey		12 Students
Date(s): May 12 & 13, 2022		Return: 2:00 pm
Depart: 10:00 am		
Estimated Cost: \$200.00- Substitute Not Required (District Funded)		
EXPLANATION: The students in the “Be All You” club in both schools will share their final projects and develop career networks.		

Teaneck Public Schools
Regular Public Meeting
April 27, 2022
Finance and Budget - 5.

that the Board approve the attached list of Student Fundraising activities by school.

Explanation:

Proposed fundraising activities are approved by the Board.

ATTACHMENTS:

Description	Type
Student Fundraising	Cover Memo

Fundraising Activities by School

School or Department: Teaneck High School

Activity: **Photo Print Sale - Prom**

Sponsoring Organization: Senior Class

Name of sponsors: Ashley Price & Kelvin Reese

Participants: TSS Photography, Senior Class

Date(s): May 24, 2022

Location: Prom

Estimated funds to be raised by this activity: \$150

Funds to sponsoring organization: 80%

EXPLANATION: The funds will be used for senior activities for current and future senior classes.

School or Department: Teaneck High School

Activity: **Studio 2B Mother-Daughter Brunch**

Sponsoring Organization: Studio 2B

Name of sponsors: Gianni Hidalgo

Participants: The Studio 2B members, staff, and family

Date(s): April 28 – May 7, 2022

Location: THS Forum

Estimated funds to be raised by this activity: \$2000

Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used to help offset projects, activities, and trips during the year.

School or Department: Teaneck High School

Activity: **Tricky Tray Beefsteak**

Sponsoring Organization: Boys Baseball Team

Name of sponsors: Ed Klimek

Participants: The Team, Family, Friends and Alumni

Date(s): April 30, 2022

Location:

Estimated funds to be raised by this activity: \$1,500

Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used to purchase equipment as necessary.

School or Department: Teaneck High School

Activity: **Annual Fashion Show**

Sponsoring Organization: Senior Class: Fashion Club

Name of sponsors: Ashley Pryce, Lourdes Melendez, Kelvin Reese

Participants: Fashion Club members and Senior Advisors, family, friends, staff & community

Date(s): May 5, 2022

Location: THS – Cranford Gym – 5pm

Estimated funds to be raised by this activity: \$500-\$1000

Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used for activities throughout the year.

Fundraising Activities by School

School or Department: Thomas Jefferson Middle School

Activity: **Afterschool Movie Matinee**

Sponsoring Organization: French Honor Society

Name of sponsors: Jaclyn Kiely, Rana Omar

Participants: French Honor Society Advisors, staff & TJMS students

Date(s): May 16, May 23, May 31, 2022 – Pre-Ticket Sale

Location: TJMS – Lobby Ticket sales Event: June 1, 2022 Time: 3:15pm-5:30pm

Estimated funds to be raised by this activity: \$200

Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used toward the 2022-2023 “JAF” Honor Society and student induction.

School or Department: Teaneck High School

Activity: **Bake Sale**

Sponsoring Organization: Freshman Class

Name of sponsors: Adrienne Williams

Participants: Freshman council, student, staff and faculty body

Date(s): May 20, 2022 – June 2, 2022

Location: 2nd Floor

Estimated funds to be raised by this activity: \$200

Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used for freshman field day activities.

School or Department: Teaneck High School

Activity: **On-line Popcorn: Double Good**

Sponsoring Organization: Freshman Class

Name of sponsors: Adrienne Williams

Participants: Freshman class, family, friends, staff & community

Date(s): May 23, 2022 – May 27, 2022

Location: buypopcorn.doublegood.com

Estimated funds to be raised by this activity: \$500

Funds to sponsoring organization: 50%

EXPLANATION: The funds will be used for activities expense (apparel, prom/dance).

School or Department: Teaneck High School

Activity: **Vocal Music Concert: Tickets**

Sponsoring Organization: Vocal Music

Name of sponsors: Linea Rondael

Participants: Students, staff, families, community members

Date(s): April 28, 2022 – June 2022

Location:

Estimated funds to be raised by this activity: \$300

Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used to offset the cost of a supplemental service and resource, year-end festivities and scholarships.

Fundraising Activities by School

School or Department: Teaneck High School

Activity: **Annual Fashion Show: Concession**

Sponsoring Organization: Fashion Club

Name of sponsors: Lourdes Melendez

Participants: Fashion club members, fashion show attendees

Date(s): May 5, 2022

Location: THS Auditorium Time: 7:00 pm

Estimated funds to be raised by this activity: \$500 - \$1000

Funds to sponsoring organization: 50%

EXPLANATION: The funds will be used for items needed for future events.

Teaneck Public Schools

Regular Public Meeting

April 27, 2022

Finance and Budget - 6.

that the Board approve the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2021-2022 school year, as per the attached list.

Explanation:

The schools listed would provide services to students in accordance with their respective IEPs.

ATTACHMENTS:

Description	Type
Tuition - April 2022	Cover Memo

Tuitions

<u>Student ID#</u>	<u>Placement</u>	<u>Tuition</u>	<u>Start Date</u>	<u>1:1 Aide</u>
102034	Chapel Hill Academy	\$25,185.00	3/1/2022	
101094	Windsor Bergen Academy	\$19,293.59	3/21/2022	
106616	BCSS - New Bridges Middle School/High School	\$27,175.55	3/22/2022	
104247	Shepard Preparatory High School	\$16,705.98	3/28/2022	
106401	Pillar Care Continuum - Pillar Elementary School	\$15,163.60	4/25/2022	\$8,600.00
103731	ECLC of New Jersey	\$13,878.04	4/25/2022	\$7,260.00
107215	Northern Valley Regional HS - TIP Program	\$12,382.24	4/4/2022	
103052	Bergen Center for Child Development, Inc.	\$24,854.70	3/14/2022	\$13,650.00
	Subtotal	\$154,638.70		\$29,510.00
	Grand Total	\$184,148.70		

Teaneck Public Schools

Regular Public Meeting

April 27, 2022

Finance and Budget - 7.

that the Board approve contracts with clinicians and agencies on the attached list who would provide related services and/or independent evaluations during the 2021-2022 school year.

Explanation:

ATTACHMENTS:

Description	Type
Clinicians	Cover Memo

Clinicians

<u>Student ID#</u>	<u>Placement</u>	<u>Discipline/Rate</u>	<u>NOT TO EXCEED</u>
103439	CCBH - Center for Childrens Behavioral Health - Bedside Instruction	\$85 per hour	\$15,000.00
102859	CCBH - Center for Childrens Behavioral Health - Bedside Instruction	\$85 per hour	\$15,000.00
106048	Learn Well - Bedside Instruction	\$50 per hour	\$2,500.00
106444	Bayada Home Health Care - 1:1 Nurse	\$46 per hour	\$50,000.00
		Total	\$82,500.00

Teaneck Public Schools

Regular Public Meeting

April 27, 2022

Finance and Budget - 14.

Whereas, the Teaneck Board of Education in accordance with N.J.S.A. 18A:23-1 must have a certified External Audit of the district's accounts and financial transactions; now

Whereas, the Teaneck Board of Education received the audit performed by Wielkottz & Company, LLC, and;

Be It Resolved that the Teaneck Board of Education accepts the audit for the 2020-2021 school year, FY Ended June 30, 2021 and approves the Corrective Action Plan (CAP) attached. (see pages 111-113)

Explanation:

ATTACHMENTS:

Description	Type
Synopsis of Audit SY ending 2021	Cover Memo
CAP FY ended 6-30-21	Cover Memo

SYNOPSIS OF AUDIT
SCHOOL DISTRICT OF THE
TOWNSHIP OF TEANECK
JUNE 30, 2021

TEANECK BOARD OF EDUCATION
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
Fiscal Year Ended June 30, 2021

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
REVENUES					
Local Sources:					
Local Tax Levy	93,159,321				
Tuition from Other LEAs Within the State	25,922			1,274,463	94,433,784
Transportation Fees from Individuals	46,895				25,922
Rents and Royalties	1,778				46,895
Interest Earned on Capital Reserve Funds	2,500				1,778
Interest Earned on Maintenance Reserve	3,500				2,500
Proceeds from Capital Leases			2,270,594		3,500
Miscellaneous	815,196	44,464	2,173		2,270,594
Scholarship Donations		1,153			861,833
Student Group Receipts		100,435			1,153
					100,435
Total - Local Sources	94,055,112	146,052	2,272,767	1,274,463	97,748,394
State Sources	23,784,196	5,664,835			
Federal Sources	107,159	2,920,103			29,449,031
					3,027,262
Total Revenues	117,946,467	8,730,990	2,272,767	1,274,463	130,224,687
EXPENDITURES					
Current:					
Regular Instruction	22,825,022	3,421,349			26,246,371
Special Education Instruction	9,380,059				9,380,059
Other Special Instruction	1,917,353				1,917,353
School Sponsored/Other Instructional	991,113				991,113
Support Services and Undistributed Costs:					
Tuition	9,961,134				9,961,134
Attendance & Social Work	247,609				247,609
Health Services	805,730				805,730
Student & Instruction Related Services	10,815,335	5,205,186			16,020,521
General Administrative Services	1,845,663				1,845,663
School Administrative Services	3,303,261				3,303,261
Central Services & Administrative					
Information Technology	1,844,892				1,844,892
Plant Operations and Maintenance	8,702,795				8,702,795
Pupil Transportation	4,489,077				4,489,077
Allocated Benefits	5,670,386				5,670,386
Unallocated Benefits	5,764,535				5,764,535
On-Behalf Contributions	15,959,216				15,959,216
Transfer to Charter Schools	6,715,468				6,715,468
Debt Service:					
Principal				1,085,000	1,085,000
Interest and Charges				189,462	189,462
Capital Outlay	4,648,585	136,071	4,372,237		9,156,893
Total Expenditures	115,887,233	8,762,606	4,372,237	1,274,462	130,296,538
Excess (Deficiency) of Revenues					
Over Expenditures	2,059,234	(31,616)	(2,099,470)	1	(71,851)
OTHER FINANCING SOURCES (USES)					
Transfers Out - Agency Funds	(19,070)				(19,070)
Transfers in - Capital Projects	2,173				2,173
Transfers out - General Fund			(2,173)		(2,173)
Capital Leases (Non-Budgeted)	2,270,594				2,270,594
Total Other Financing Sources and Uses	2,253,697	-	(2,173)	-	2,251,524
Net Change in Fund Balances	4,312,931	(31,616)	(2,101,643)	1	2,179,673
Fund Balance—July 1	14,652,645		5,302,195	1	19,954,841
Prior Period Adjustments		297,128			297,128
Fund Balance—July 1 (Restated)	14,652,645	297,128	5,302,195	1	20,251,969
Fund Balance—June 30	18,965,576	265,512	3,200,552	2	22,431,642

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

- * Special revenue fund now includes revenues from scholarships and student activities
 ** Special revenue fund now includes expenditures from scholarships and student activities
 *** Scholarship Fund and Student Activity Fund Net Position as of June 30, 2020

TEANECK BOARD OF EDUCATION
Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
Fiscal Year Ended June 30, 2021

Total Net Change in Fund Balances - Governmental Funds (from B-2)		2,179,673
Amounts Reported for Governmental Activities in the Statement of Activities (A-2) are Different Because:		
Capital Outlays are Reported in Governmental Funds as Expenditures. However, in the Statement of Activities, the Cost of Those Assets is Allocated Over Their Estimated Useful Lives as Depreciation Expense. This is the Amount by Which Capital Outlays Exceeded Depreciation in the Period.		
	Depreciation Expense	(1,879,090)
	Non-Depreciable Capital Outlay - Construction in Progress	4,491,697
	Depreciable Outlays	<u>2,100,690</u>
		4,713,297
Repayment of Long-Term Debt is Reported as an Expenditure in the Governmental Funds, but the Repayment Reduces Long-Term Liabilities in the Statement of Net Position and is not Reported in the Statement of Activities. In the Current Year, These Amounts Consist of:		
	General Bond Obligations	1,685,000
	Capital Lease Obligations	<u>1,032,568</u>
		2,717,568
Proceeds from Debt Issues are a Financing Source in the Governmental Funds. They are not Revenue in the Statement of Activities; Issuing Debt Increases Long-Term Liabilities in the Statement of Net Position.		
Capital Lease Proceeds		(2,270,594)
In the Statement of Activities, Interest on Long-Term Debt in the Statement of Activities is Accrued, Regardless of When Due. In the Governmental Funds, Interest is Reported When Due. The Change in Interest is an Adjustment in the Reconciliation.		
Prior Year	206,213	
Current Year	<u>(343,299)</u>	
		(137,086)
In the Statement of Activities, Certain Operating Expenses, e.g., Compensated Absences (Vacations) are Measured by the Amounts Earned During the Year. In the Governmental Funds, However, Expenditures for These Items are Reported in the Amount of Financial Resources Used (Paid). When the Earned Amount Exceeds the Paid Amount, the Difference is Reduction in the Reconciliation (-); When the Paid Amount Exceeds the Earned Amount the Difference is an Addition to the Reconciliation (+).		
Increase in Compensated Absences Payable		(670,121)
District Pension Contributions are Reported as Expenditures in the Governmental Funds When Made. However, per GASB No. 68 They are Reported as Deferred Outflows of Resources in the Statement of Net Position Because the Reported Net Pension Liability is Measured a Year before the District's Report Date. Pension Expense, Which is the Change in the Net Pension Liability Adjusted for Change in Deferred Outflows and Inflows of Resources Related to Pensions, is Reported in the Statement of Activities.		
	District Pension Contributions	776,853
	Add: Pension Expense Reduction	<u>2,349,757</u>
	(Increase)/Decrease in Pension Expense	3,126,610
Per GASB No. 68, Non-Employer Contributing Entities are Required to Record any Increases in Revenue and Expense for On-behalf TPAF Pension Payments Paid by the State of New Jersey on the Statement of Activities That are in Excess of Those Amounts Reported in the Fund Financial Statements.		
	Increase in On-behalf State Aid TPAF Pension	4,028,978
	Increase in On-behalf TPAF Pension Expense	<u>(4,028,978)</u>
The Governmental Funds Report the Effect of Bond Premiums When Debt is First Issued. Whereas These Amounts are Deferred and Amortized in the Statement of Activities (+)		86,286
The Governmental Funds Report the Effect of Issuance Costs When Debt is First Issued. Whereas These Amounts are Deferred and Amortized in the Statement of Activities (-)		(37,708)
Per GASB No. 75 Non-Employer Contributing Entities are Required to Record an Increases in Revenue and Expense for On-behalf TPAF Post Employment Medical Payments Paid by the State of New Jersey on the Statement of Activities That are in Excess of Those Amounts Reported in the Fund Financial Statements		
	Increase in On-behalf State Aid TPAF Post Employment Medical Revenue	5,136,856
	Increase in On-behalf State Aid TPAF Post Employment Medical Expense	<u>(5,136,856)</u>
Change in Net Position of Governmental Activities		<u>9,707,925</u>

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

**TOWNSHIP OF TEANECK BOARD OF EDUCATION
AUDIT RECOMMENDATION SUMMARY
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

Recommendations:

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

The District should review all information input into the system for health benefit contribution calculations to ensure that calculations are in accordance with N.J.S.A. 18A:16-17.1.

The District should reference the Uniform Minimum Chart of Accounts for New Jersey Public Schools, 2021 Edition and other available reference materials, such as the Budget Guidelines for the proper classification required to be in compliance with N.J.A.C. 6A:23-2.3(f).

Each month, the Treasurer should determine cash balances by performing cash reconciliations in accordance with N.J.S.A. 18A:17-9.

More care be taken to ensure sufficient funds are available prior to the disbursement of funds.

The District should review the individual student on-line forms prior to the final submission of the EXAID application to ensure the forms are complete and the information agrees to the work papers prepared.

The amounts recorded on the Nonpublic School Completion Report should be reconciled to the current year budget expenditures prior to submission of the report.

3. School Purchasing Programs

None

4. School Food Service

Prior to submitting reimbursement claims to the New Jersey Department of Agriculture the meals claimed should be verified to the meal count activity records.

5. Student Body Activities

None

6. Application for State School Aid

None

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

**TOWNSHIP OF TEANECK BOARD OF EDUCATION
AUDIT RECOMMENDATION SUMMARY
FOR THE FISCAL YEAR ENDED JUNE 30, 2021 (continued)**

9. Miscellaneous

None

10. Status of Prior Year Audit Findings/Recommendations

A review was performed on the prior year recommendations and corrective action was taken on all prior year findings, with the exception of the recommendations preceded with an “*”.

CORRECTIVE ACTION PLAN
For the Fiscal Year Ended June 30, 2021

SCHOOL DISTRICT Teaneck Public Schools

COUNTY Bergen County

CONTACT PERSON Dora E. Zeno, Interim Business Administrator

TYPE OF AUDIT CAFR

TELEPHONE NUMBER (201) 833-5527

DATE OF BOARD MEETING April 27, 2022

EMAIL ADDRESS ba@teaneckschools.org

RECOMMENDATION NUMBER	FINDING/RECOMMENDATION	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
2021-01	<p>Finding: During implementation of Chapter 44 there were health benefit deductions that were incorrectly calculated.</p> <p>Recommendation: The district should review all information input into the system for health benefit contributions to ensure that calculations are in accordance with N.J.S.A. 18A:16-17.1</p>	1. The payroll and business office staff will review all information input to the system for health benefits contribution calculations to ensure that deductions are in accordance with N.J.S.A. 18A:16-17.1.	The Payroll department has been expanded so there is a segregation of duties. One person solely handles the payroll processing and the other is benefits. Also, the corrections correlated to software deduction issues and these have been addressed.	Payroll Coordinator	January 2022
2021-02	<p>Finding: Expenditures in the following categories were not charged to the appropriate line item account in accordance with the Uniform Minimum Chart of Accounts for New Jersey Public Schools: Required Maintenance</p> <p>Recommendation: The District should reference the Uniform Minimum Chart of Accounts for New Jersey Public Schools, 2021 Edition and other available reference materials, such as the Budget Guidelines for the proper classification required to be in compliance with N.J.A.C. 6A:23-2.3(F)</p>	1. Business Office staff will be trained to be knowledgeable verify account codes in accordance with the Uniform Minimum Chart of Accounts	The Generally Accepted Accounting Principles accounting guide book, which is updated periodically, will be made available to all.	.Assistant Business Administrator, Business Administrator verification.	February 1, 2022

2021-03	<p>Finding: The Treasurer did not perform cash reconciliations for the warrant account, payroll account, payroll agency account, flexible spending account, capital projects accounts, food service account or community school account for the month of June 2021.</p> <p>Recommendation: Each month, The Treasurer should determine cash balances by performing cash reconciliations in accordance with N.J.S.A. 18A:17-9 for all accounts.</p>	The Board has authorized a consultant to update, correct and reconcile all transactions, including but not limited to bank reconciliations, to ascertain that all transactions are posted accurately into the appropriate account.	Once all are reconciled, it is anticipated that both the Board Secretary and Treasurer's Reports will be in balance going forward.	Consultant, Assistant Business Administrator, Accountant and Business Administrator	June 30, 2022
2021-04	<p>Finding: The food service account has a negative reconciled cash balance during the audit for the month of June 2021 in the amount of \$2,479,768 resulting from subsidy reimbursements not being submitted and/or received prior to year-end and the payment of June expenses.</p> <p>Recommendation: More care should be taken to ensure sufficient funds are available prior to the disbursement of funds.</p>	Proper entries will be made into the accounting software to correctly reflect accounts receivables, particularly at year end.	The current Business Office accounting staff need additional training on entering accounts receivables, particularly as it relates to fiscal year end transactions.	Accountant, Assistant Business Administrator	June 30, 2022
2021-05	<p>Finding: (CAFR Finding 201-003) There were instances in which information entered into the individual student applications did not agree to the school district prepared Extraordinary Aid (EXAID) work papers.</p> <p>Recommendation: The District should review the individual student on-line forms prior to the final submission of the EXAID application to ensure the forms are complete and the information agrees to the work papers prepared.</p>	The Department of Special Education's support staff will review the online EXAID information entered into the EXAID spreadsheet. Prior to this year one person had sole responsibility of gathering, then entering the data and finally submitting the information. It has been determined a system of checks and balances is required. There are 3 staff members who will participate in the data collection and entry of information. Each staff member will be assigned a specific group, one of the staff members who does not oversee the assigned group will check the information against the individual student application prior to the finalized document being submitted. The new system will allow for efficient and accurate reporting. The Platform utilized to gather the data will be reworked to allow for complete and accurate student information to be mined for EXAID.	For 2021-2022 School the Department of Special Education has updated the procedure for reporting and submitting EXAID information. The department will now assign the reporting by categories. A category will be designated to each one of the staff members with the responsibility to gather and enter the EXAID information. The reported information will be cross checked by a member of the staff who did not do the data collection to lessen the possibility of user error.	Acting Director of Special Education, Assistant Director of Special Education	June 30, 2022

2021-06	<p>Finding: The Nonpublic School Project Completion Report did not agree to current year budget expenditures.</p> <p>Recommendation: The amounts recorded on the Nonpublic School Completion Report should be reconciled to the current year budget expenditures prior to submission of the report.</p>	With respect to the Nonpublic School Completion Report, proper reconciliation will be completed by the Business Office Staff to confirm all expenditures correspond correctly with the accounting software.	Increased training for the Business Office Staff will take place to increase awareness of proper account reconciliations. This will ensure that the department is equipped to recognize and problem shoot discrepancies.	Assistant Business Administrator, Accountant	June 30, 2022
2021-07	<p>Finding: (CAFR Finding 2021-001): Meals claimed on the subsidy reimbursement submissions did not agree with the meal count records resulting in over/under claim, as detailed on the Schedule of Meal Count Activity.</p> <p>Recommendation: Prior to submitting reimbursement claims to the New Jersey Department of Agriculture, the meals claimed should be verified to the meal count activity records.</p>	Verify that remote sales are properly monitored and recorded. Moving forward when claiming reimbursement, the Business Office Staff will make sure to double check the numbers that are being entered from the edit checks to match the location that we are filing for against the input by the Food Service Staff	The Business Office staff and Food Service Director will carefully cross check the reimbursement submissions going forward.	Food Service Management Provider and Business Office Staff	April 2022


CHIEF SCHOOL ADMINISTRATOR

4/19/2022
DATE


INTERIM BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

4-7-2022
DATE

Teaneck Public Schools

Regular Public Meeting

April 27, 2022

Finance and Budget - 22.

WHEREAS Dr. Irving, Superintendent of Schools, approved the agreement on 3-24-22 for John Occhiogrosso, high school mathematics teacher, to teach STEM Classes in the Non-public Schools Program at Torah Academy. The NJDOE would send the District funds to compensate the teacher for participation in the program. The district would pass along the funds to the teacher; distribution and related processes would be the extent of the district’s role in the program.

WHEREAS Mr. Occhiogrosso would teach STEM classes at the nonpublic school for the period of September 1, 2022 through June 22, 2023 as follows:

STEM Course 1 – Monday to Thursday 3:45 pm – 4:30 pm for 103 hours.

STEM Course 2 – Monday to Thursday 4:30 pm – 5:15 pm for 103 hours.

The time and hours were mutually agreed upon by the teacher, nonpublic school, and school district.

WHEREAS Grant funding to the teacher would be reimbursed by the Department of Education to the district. The district would collect timesheets from the teacher that are signed by the chief administrator of the nonpublic school to verify hours of STEM teaching at the school.

BE IT RESOLVED that the Board approve the submission to the Department of Finance; a payroll expenditure report, including the teacher’s name, payroll dates and amounts paid. The Department of Education would then reimburse the district for the hours the teacher worked at the nonpublic school.

Explanation:

Non Public Funds are New Jersey State Aid funds made available to private schools for certain auxiliary services such as English language and special education assistance. It can cover expenses such as textbooks and other instructional materials. In this particular instance, it covers supplemental instruction by school district certificated teachers, after the regular school day, at the respective private school location. It is a mechanism which provides public funds for private schools and thus must flow through the public school system. Each state has some access to the funds, but with varying restrictions.

ATTACHMENTS:

Description	Type
STEM GRANT FLYER	Cover Memo

NJ STEM FUNDING PROGRAM SUMMARY

The **STEM Funding Program** offers the services of qualified STEM teachers to nonpublic schools at NO COST to the schools. This grant opportunity will help schools address rising costs of STEM education, the growing shortage of qualified STEM teachers and the need to expand STEM education offerings to all students to prepare them for the future.

Program Details



- The program will provide funds to pay qualified STEM teachers who will teach one or more regular school courses at a nonpublic school.
- All nonpublic schools are eligible to apply.
- All qualified STEM public school teachers are eligible to participate in the program.
- The State will compensate participating teachers for the instructional hours taught in participating nonpublic schools.
- There is no specific limit on how many courses or programs for which a school may apply. The Department of Education will have discretion to distribute funds for the program based on the funds allocated for the program and the number of qualified applicants.
- Eligible courses are those in subject areas including Science, Mathematics, IT, Coding and Robotics and more.
- Participating teachers in the program must follow the nonpublic school's faculty rules and guidelines.

FAQ's



Q: Why was this program created?

A: To assist in addressing the difficulties schools face in attracting qualified educators in the STEM fields, to improve statewide access to education in the STEM fields, as well as to address the workforce demands of New Jersey's economy.

Q: What will happen to existing nonpublic STEM teachers?

A: This program is intended to fill existing openings and to expand STEM offerings. It is not intended to replace current STEM teachers.

Q: How many teachers and courses may a nonpublic school request?

A: At present, there is no maximum number of teachers and courses a nonpublic school may request. Note, the program is competitive, so schools might not receive all requested teachers and courses.

Q: When will the program begin?

A: The application's original due date was May 15th, 2020 with a teacher start date in September 2020. However, due to COVID, extensions were put in place and the application is now due on January 8, 2020, with a teacher start date of January 25th, 2020.

Q: Will nonpublic schools save money?

A: Salaries for teachers typically make up the largest recurring expense in nonpublic schools' budgets. This program allows nonpublic schools to find qualified STEM educators and expand existing STEM related programs with funding from the State, not the school's operating budget.

Teaneck Public Schools
Regular Public Meeting
April 27, 2022
Finance and Budget - 23.

WHEREAS Dr. Christopher Irving, Chief School Administrator, approved and certified on 3/16/2022, that Heichal Hatorah was approved as a recipient of the Teach STEM Classes in the Nonpublic Schools Grant Program. The NJDOE would send the District funds to compensate the teacher for participation in the program. The district would pass along the funds to the teacher; distribution and related processes would be the extent of the district’s role in the program.

WHEREAS Mr. Ken Chung (Teacher) would teach STEM classes at the nonpublic school for the period of August 31, 2022 through June 15, 2023 as follows:

- STEM Course 1 – Monday to Thursday 4:50 pm – 5:30 pm for 105 hours.
- STEM Course 2 – Monday to Thursday 5:35 pm – 6:15 pm for 105 hours.

The time and hours were mutually agreed upon by the teacher, non-public school, and school district.

WHEREAS Grant funding to the teacher would be reimbursed by the Department of Education to the district. The district would collect timesheets from the teacher that are signed by the chief administrator of the nonpublic school to verify hours of STEM teaching at the school.

BE IT RESOLVED that the Board approve the submission to the Department of Finance; a payroll expenditure report, including the teacher’s name, payroll dates and amounts paid. The Department of Education would then reimburse the district for the hours the teacher worked at the non-public school.

Explanation:

Non Public Funds are New Jersey State Aid funds made available to private schools for certain auxiliary services such as English language and special education assistance. It can cover expenses such as textbooks and other instructional materials. In this particular instance, it covers supplemental instruction by school district certificated teachers, after the regular school day, at the respective private school location. It is a mechanism which provides public funds for private schools and thus must flow through the public school system. Each state has some access to the funds, but with varying restrictions.

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Program Details



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- All qualified STEM public school teachers are eligible to participate in the program.
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